

PEREGIAN SPRINGS COUNTRY CLUB

RESIDENTS' ASSOCIATION

MINUTES

For Committee Meeting held Friday 10th June, 2016

9:00am in Gracemere Manor

1. **Attendance,** P. Bowen, Chairman; D. Gleeson, Treasurer; J. Davies, Secretary;; J. Corlett, Tom Shaw.

Apology B. West; S. Hill; Village Business Manager and Village Co-ordinator

Meeting opened at 8:51am

2. **Minutes of previous meeting**

Moved That the minutes of the previous meeting be accepted. Jan Corlett, seconded by John Davies. Passed

3. **Business arising from previous meeting**

Nil

4. **Inward Correspondence:**

- 4.1 Copy BCC letter to R Thomson, PPS.
- 4.2 Trish Kelly re speaker on re-cycling .
- 4.3 Copy of Body Corporate and Resident's Committee letter to Village Manager re scope of new PPS contract.
- 4.4 Don Goodey and 25 village residents re safety concerns when using village bus
- 4.5 Village Manager re specifications of a new bus.

5. **Outward Correspondence:**

- 5.1 Letter to Sandra Ferber re “dog park”
- 5.2 Letter to Richard Andrews re replacement village bus
- 5.3 Letter of appreciation to Brian Hammond
- 5.4 Letter of appreciation to Marie Higgins
- 5.5 Letter of appreciation to Gloria Nunn
- 5.6 Letter of appreciation to Diane and Noel Giles

6. **Business arising from Correspondence:**

Ref 4.1 The village business manager indicated to the chairman that as the scope of work to be performed by the PPS staff appeared incorrect, she returned it for further advice. The chairman advised also that no one had viewed the scope of work yet.

Ref 4.2 The committee expressed its concerns at any village resident taking on the duties of examining village rubbish bins to ascertain if correct recycling materials were in the correct bins. This task is carried out at the rubbish tip by experienced work people who are attired in the correct safety clothing for such a task and are covered by workers compensation for any accidents that might occur.

The committee wishes to further advise that if residents carry out such a task in this village it will be against committee policy and accidents or other problems or claims that might arise from such actions will be at the residents’ own cost

Motion To supply milk and biscuits up to an amount of \$30 for the provision of morning tea/coffee and biscuits at the recycling seminar on Wednesday 13th July. Coffee, tea, cups and all other items are available from the residents’ kitchen.

Moved by Tom Shaw and seconded by John Davies. Passed

A letter will be written to Trish Kelly notifying her of the motion and committees’ considerations.

Ref 4.3 The Chairman reported that Richard Andrews had contacted him in addition to information about the renewal of the PPS contract, to request that the committee report back to him after an inspection of suitable village buses at Forest Glen. This inspection will be carried out on the morning of Wednesday 15th of June by the chairman and secretary. A number of suggestions were made by committee members on factors that need to be taken into consideration during the inspection, especially regarding safety features.

Ref 4.4 The secretary will write to Don Goodey, thanking him for sending in the petition regarding the need to improve the safety of the current village bus and overcrowding on the bus.

Moved

That the inwards correspondence be accepted and the outwards endorsed. Moved Tom Shaw, seconded John Davies

7. Treasurer's Report:

Residents Association For May 2016										
Date	Cheque	Detail	Main	Imprest	Bar Takings	Social	Sundry	Bar	Bar	Petty
	No		Account	Account		Committee		Supplies	Expenses	Cash
		Balance carried forward	\$ 13,938.93	\$2,271.31						
		DEPOSITS								
01.05.16		Interest	0.38	0.01			0.39			
03.05.16		Social Flaxton Gardens	1,787.00			\$1,787.00				
03.05.16		Raffle	100.00			\$100.00				
09.05.16		Bar Takings	744.05		744.05					
09.05.16		Raffle	124.50			\$124.50				
17.05.16		Bar Takings	726.50		726.50					
18.05.16		Bar Takings	631.45		631.45					
25.05.16		Bar Takings	1,060.00		1,060.00					
		Total receipts to 31 May 2016	5,173.88		3,162.00	\$2,011.50	0.39			
		PAYMENTS								
02.05.16	196	Arnold Vandenhurk	166.25				166.25			
		for Bingo Supplies								
02.05.16	195	Cater Care (St Patricks Day)	181.50				181.50			
02.05.16	197	Superior Skip Bins	680.00				680.00			
04.05.16	198	West's National Coaches	575.00			\$ 575.00				
	199	Flaxton Gardens	1,450.00			\$ 1,450				
09.05.16	200	Bar Supplies	835.64	835.64				835.64		
		Dan Murphys		- 602.25						
		Coles		- 38.79						
		Dan Murphys		- 9.00						
		Dan Murphys		- 185.60						
17.05.16	201	Imprest account	726.50	726.50						
				24.00						
17.05.16	202	Cash Chq Gifts Allyn/Ron M	129.85				129.85			
		Top up Petty Cash	134.80				134.80			
18.05.16	203	John Davies	111.68				111.68			
		for Secretary Supplies								
25.5.16	204	Bar Supplies	960.04	960.04				960.04		
		Coles		- 24.00						
		Dan Murphys		- 135.10						
		Coles		- 94.00						
		Dan Murphys		- 9.00						
		Dan Murphys		- 697.94						
25.05.16	205	Bar Supplies	258.60	258.60				258.60		
		Dan Murphys		- 258.60						
26.05.16		Bar Supplies Coles		- 65.00				65.00		
27.05.16	206	Cash Chq Library Books	176.40				176.40			
		Total Payments to 31 May 16	6,386.26	2,956.82		2,025.00	2,306.98	2,119.28		

Cash Book Balance F/ward	\$ 13,938.93	Bank Reconciliation at endMay.	
Plus Receipts	5,173.88	Bank Balance	\$12,726.55
		Less O/S Chqs	
Less Expenditure	6,386.26		
Cash Book Balance end May.	<u>\$12,726.55</u>	Cash available end May	\$12,726.55

<u>Bar Report to end May.</u>		<u>ASSETS</u>	
		Bank	\$12,726.55
<u>Bar Receipts</u>	\$ 3,162.00	Imprest AC	\$2,956.82
Opening Stock	\$ 2,586.78	SC Float	\$151.50
Plus Purchases	\$ 2,119.28	Bar Float	\$250.00
Less Closing Stock	\$ 2,703.61	Petty Cash	\$197.80
Cost of Sales	\$ 2,002.45	Bar Stock	\$2,703.61
Gross Profit & Percent	\$1,159.55	Total	\$18,986.28

		36%	
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Desolje Gleeson

10.6.16

Moved that the treasurer's report be accepted, Desolie Gleeson, seconded Jan Corlett.
Passed

8. Village Managers Report.

The chairman reported that the village business manager had telephoned him Thursday night, as the next day being a public holiday she would not be attending the committee meeting, and outlined her report to him over the phone.

Four main issues:-

Tenders have been approved for the refurbishment works to commence in 6 weeks time. Works commence today at Lyndsay Gardens, Buderim and the village business manager will need to spend a good deal more time at that village in order to be handy to sign off on jobs associated with the works

The financial figures up until the end of May will be available to members of the sub finance committee on the 18th of June. It is considered that many of the previously identified errors have been corrected. The chairman said that without correct figures at this time of the year it is going to be difficult to establish a factual case for engaging a maintenance/driver person to join in the PPS contract. This may have to be held over until after October 2016.

Regarding Lot 3, Aveo will be incorporating income from 32 new villas into the budget from the 1st of October. A decision on appointing the additional maintenance person may have to be held over until October

The 4th issue concerned the request to inspect buses.

8.1 Village Coordinator Report

Gardening & Maintenance:

- Termite inspections are completed unfortunately 4 villas were encountered with active termites, these have been treated. Some significant damage has occurred in one villa.
- 35 maintenance requests for May & 4 gardening requests
- Manor common areas commercial clean to include entrance, upstairs lighting and windows this month.

Social News

“Trivia Night” was a huge success. THANKS Bronwyn for purchasing prizes! There was plenty of stiff competition and calls for a repeat event in future.

Unfortunately Noosa Band was cancelled due to bad weather.

The U3A choir is also visiting on Thursday 16th June at 10am for a wonderful morning of singing and fun. IT’S FREE. Is the RAC shouting morning tea for the choir, I have ordered it through the kitchen?

Also the St Andrews Musical ensemble is coming in the afternoon at 1.00pm to play for us.

- Newsletter compilation – I spent a morning demonstrating the publisher program to the computer club, they have met to form a group who will assist in compiling the newsletter. I greatly appreciate their assistance and look forward to working with them. I think it’s terrific that the residents are involving themselves in particular with this endeavour.
- Street representatives for new residents to buddy up with still required
- Recycling visit by council -Trish has organised a visit by Council. I believe she is approaching RA for funding for a morning tea. Thanks Trish. Management will follow up in newsletter with a summary & Outline of recycling.
- June is a German themed lunch on 11th June all welcome with a pre book.

Request from the social committee for assistance with Christmas in July

Leigh Kersnovske

Discussion

The Village Co-ordinator reported that the first effort to make use of volunteers to assist with flyer distributions around the village had not been too successful. The secretary indicated that it was a bit rushed after the first request but anticipated that the next call for assistance would be better co-ordinated. The secretary will make up a list of village residents who have volunteered.

In regards to the resident's committee assisting with meet and greets with new residents, Jan Corlett has volunteered to assemble a small group of village residents to assist.

In regards to supporting the U3A choir on Thursday the 16th of June at 10:00am, the secretary is to write to the Village Co-ordinator explaining the need to have social functions co-ordinated through the social convener and requests for financial support have to be made to the committee prior to refreshments being ordered for any events. Approval has to be sought prior to events being designated.

It is expected that support for the Christmas in July function will be forthcoming once it has been discussed with the social committee organizer.

Secretary to write to Village Co-ordinator and Ray

Moved that the reports be accepted, Jan Corlett seconded John Davies. Passed

9. Sub-Committees' Reports

9.1 Social Report

Nil report at this time.

9.2 Maintenance

- Quote for replacement of sun lounges for the pool have been provided for the RA Committee to discuss. Two sun lounges were provided on loan for the Committee to view.
- The shabby existing sun lounges need to be removed and the Village Co-ordinator be requested to ask the gardeners if they could take them to the Recycling Plant sometime in the near future for disposal.
- The BCC have received the quote from "Dig It" regarding the upgrading of the centre roundabout fountain garden and sent me a copy to view.

Bronwyn West

Discussion

Moved by Jan Corlett and seconded by Desolie Gleeson that 6 Atlantico pool chairs with arms be purchased at a total cost of \$2148.00 Passed.

9.3 Manor

Judy Wrigley announced that the mystery tour to Wappa dam was a great success with some of the men trying their hands out at imitations of "Tarzan" on the flying fox, great fun.

The Manor residents were sorry to have chef Joyce move to another location but have welcomed new chef Anne and of course another sincere welcome for Ally the new office staff member.

A good number of Manor residents and some villa residents have lent support to a petition arranged by Don Goodey that addresses safety concerns over the use of the village bus. This item is currently under discussion between the committee and management.

JAD 08/06

9.4 Commemorations

Nil report

9.5 Activities

This is a very brief report as all the many and varied activities are progressing well with an enthusiastic following. Some activities such as bowls, book club, computer club and solo have many members, whereas others have a smaller membership but whose members are just as keen. For example pilates and modern music videos.

We are very appreciative of the amount of time and effort put in by the organisers of each activity. Just to reiterate a previous report - there is indeed something for everyone to enjoy and participate in.

Jan Corlett (Activities, Resident's Association)

Discussion

Tom has been asked to provide a short report on lawn bowling activities for the Gracemere News by Jackie Stewart.

It was noted that Jackie had recently received, from the Noosa Electorate, a Queensland Day Award for service to a "not for profit community service group". As many residents will appreciate, Jackie has carried out a large amount of work for the Lions group and is very active within our own village.

Residents can follow through on the details of the awards by visiting Glen Elmes web site at, <http://www.glenelmes.com/queensland-day-awards-2016-1/>

Bar Report

1. As you know the bar is normally open on Tuesday and Friday evenings and can be open at other times by arrangement – eg. Wednesday night for Snooker, Thursday and Sunday after bowls.
2. In the three months Mar, Apr and May the bar banked over \$9,000 (representing a profit of \$3,000) for the Residents' Association.
3. Over the three months Tuesdays averaged 39 patrons and Fridays 42. (Which is a significant increase over the previous three months). The Tuesday figure was influenced by a farewell for Ailyn when 71 attended.
4. There were a number of functions when the bar was open; 17 Mar St Patrick's Day, 84 patrons; 18 Mar Happy Hour and Sales Promotion, 54 patrons; 26Mar end of month BBQ on Easter Saturday 42 patrons; 6 May Mothers' Day Raffle 67 patrons and 24May farewell for Ailyn 71 patrons.
5. The “beer of the month” has been Oettinger and Heineken with Guinness for St Patrick's Day. We have also introduced a new wine (Pinot Grigio) which is proving very popular.
6. I would like to welcome Noel Giles to our volunteer bar staff and thank them all for giving up their time to attend on a roster basis. Many thanks to Ray Larke for many years of bar service but he has asked to be removed from the roster to concentrate on Social Club duties. He will still be available for “emergency” duty.

John Weeden
Bar Manager

Discussion

It was noted by Tom Shaw, to the committee, that the bar fridge had to be repaired last week, but the bar staff prevailed in maintaining a continuous source of cold beverages through judicious use of fridges near-by and eskis. Well done guys.

The treasurer, Desolie Gleeson noted that payment for the bar licence will be due in July.

10. General Business

The committee deliberated at length the difficulties it saw in the current management arrangement at Aveo Peregrin Springs. It considered that the half time position of village

business manager was leading to problems in staff coding correctly the large amounts of daily financial transactions into the myriad of accounts needed to financially control this village. A letter is to be written to the village business manager and senior management pointing out the deficiencies in the current arrangement and making suggestions for improvements.

The duties and request for nominations for the social committee convenor for the coming year were also discussed at length with a view to assisting the village co-ordinator in arranging all future social activities within the village. The chairman will raise the issue at the next quarterly general meeting on Tuesday 14th of June.

The matter concerning additional postal collections in the Manor has been held over until the next meeting due to the absence of the village business manager and village co-ordinator

Date and time of next meeting, Friday July 8th 2016 at 9.00 AM

Date and time of next AGM, Tuesday September 13th 2016 at 2:00pm

Signed

Signed

Chairman

Secretary

Date

Date

Meeting closed at 10:55am