

PEREGIAN SPRINGS COUNTRY CLUB

RESIDENTS' ASSOCIATION

Minutes of Committee Meeting held Tuesday 3rd December 2013

Meeting commenced at 9:00am

- 1. Attendance:** Brian Iselin (Chairman), Irene Gibbons (Secretary), Peter Wright (Treasurer), Ralph Haddrell and Elton Ord.
- 2. Apologies:** Margaret Gordon and Terry Gleeson
- 3. Welcome:** The Chairman welcomed members to the meeting.
- 4. Social Sub-committee Report:** Karen Wright the Chair of the Social Sub-committee attended the meeting and reported as follows:

I report to you on the Calcutta & Melbourne Cup events last month. Since then Doug Rice organized groups to attend a Legacy concert at Buderim & a Noosa Concert Band performance in Cooroy. In both cases because of low numbers use of the bus was not warranted.

Wednesday 27th 48 residents paid \$40pp for a Sunset Cruise departing Tewantin Marina & Two Course Dinner at RumpHouse. It was a highly successful evening. Trevor Davis drove the bus with 19 passengers on board.

I have purchased decorations for the Manor to replace old tired ones. On Saturday 31st a team of 9 volunteers spent a couple of hours decorating all 3 floors.

December events.

Christmas Raffle The Christmas Hamper we are raffling is now on display near the bar area. We spent \$206 on the prize. The gourmet goodies were purchased at wholesale prices which makes the hamper worth about \$300. In just a few days we have sold over \$160 worth of tickets. We expect to clear at least \$200.

Christmas Lunch Bookings are strong, but there's still plenty of room for a few more. Jenny has been extremely helpful in planning the food. The Sales office is donating the pre-lunch Bubbles. Alliance price per villa resident is \$27.50pp, & per Serviced apartment resident it's \$17.50pp. We are charging \$25pp. AVEO is handling the charge of \$15pp for Manor residents. The shortfall & extras, such as wine with lunch & a small gift are coming out of contributions from the Residents association to which we have contributed substantially over the past few months.

Friday 20th Special Christmas Themed Happy Hour & BBQ. We'll draw the raffle during Happy Hour.

Plans are underway for New Years' Eve celebrations. Many of the social committee won't be around but John Davis has conscripted a gang of helpers & work is well underway.

The Chair of the Social sub-committee left the meeting.

5. Managers' Report:

Jenny Wilson was welcomed to the meeting by the Chairman. He complimented her on the excellent job she is doing in the Village since she took on the role as Village Business Manager. Jenny reported as follows:

- The Bowling Green is now complete and from all reports the new playing surface is a great success
- Volunteer Morning Tea was not well attended. Copies of the guidelines and forms are available at Reception and anyone who volunteers in the Village is encouraged to get a copy and fill it in.
- The new pool furniture has arrived and has been well received by residents using the pool.
- Quotes on the theatre equipment are currently being sought and should be available this week.
- Contractors will be mowing in the village in Dec and Jan and hedging will be done commencing in the next week.
- There have been some complaints from residents about people smoking in the village. We are forbidden to discriminate against smokers and on the contrary, we have an obligation to provide a designated smoking area for them. To date this has not been done but a suitable spot has now been identified and a seat with ashtrays has been provided. There is a designated smoking area sign at the area which is located at the far end of the pool area.
- Jenny has written to the Manager of the Peregian Springs Golf Club and asked him to carry out some mowing and tidying up at the back of the Golf Course which backs onto the villas and is very messy and untidy. The response was not positive as the Golf Club alleges that some villa residents have trespassed and undertaken their own clearing and poisoned some trees.
- Jenny has been attempting to find out details of who previously carried out patrols of the village and also source quotes for future security. Village staff makes a security check every night at a different time. They check the gates to ensure they are working and record their findings.

- Jenny has a meeting with John Weeden on 3 Dec to go over the Emergency Management Plan. The village already had something in place and John has put in a lot of work to create a specific tailored response as well. Once the details are finalised the details will be distributed to residents.

Irene commended Jenny on amending the bus time on 12 Dec to enable residents to go to the Plaza and be back in time to attend the Christmas Party. Additionally a bus, driven by Luke, will go to the Plaza on 20 Dec.

The Chairman asked Jenny was she aware of the Ash Report and the fact that the appeal was dismissed. This will be discussed by the Village Finance Committee.

In response to a question from the Chairman, Jenny advised that a 'Visitor Parking Only' sign has been ordered for the end of Crestbrook Place.

The VBM left the meeting.

6. Minutes of previous meeting: The Chairman requested an amendment to the previous minutes as follows. In Business Arising: The Chair advised that he had decided he no longer wanted to be involved with the commemoration sub-committee **and he was not aware of the reason for the service that day being cancelled.** Moved by Peter Wright, seconded by Ralph Haddrell that the Minutes of the previous meeting, as amended, be accepted as a true record of proceedings. Carried.

7. Business Arising from the Minutes:

- Umbrellas have been purchased for the bowls club for a cost of \$1363. There will be a small cost associated with installing them which is to be carried out shortly by staff.
- Terry and Irene have visited a number of local furniture shops but have been unable to find a reasonable match for the round bar tables. Other avenues are currently being explored.
- Steve Hill has agreed to chair the commemorations days' sub-committee for 2014.

8. Outward Correspondence:

- 6.1 Email to Social Sub-committee re subsidy for Christmas lunch
- 6.2 Email to Bowls Club approving \$1502 for umbrellas
- 6.3 Email to Beth Sarsfield regarding village security
- 6.4 Letter to Steve Hill regarding forming a commemorations day sub-committee
- 6.5 Letter to BCC regarding formation of a village finance committee

It was moved by Irene Gibbons, seconded by Peter Wright that the outward correspondence be accepted. Carried.

9. Inward Correspondence:

- 7.1 Email from Pat Bowen re state of BBQ's and cleaning roster
- 7.2 Information copy of an email sent to BCC by Mike Bridges concerning the front gate.

It was moved by Irene Gibbons, seconded by Ralph Haddrell that the inward correspondence be accepted. Carried.

10. Business arising from Correspondence:

The Committee agreed that there was a need to have a better degree of control over the use and cleaning of the BBQ'S. It was agreed that the Secretary would discuss this with Terry Gleeson and ascertain whether he would be willing to take on this role. This would include regular inspections of the BBQ and preparation of a cleaning roster for 2014. The need to replace the plate of the small BBQ will be investigated and actioned as soon as practical

11. Treasurer's Report

The Treasurer's Report was tabled by Peter Wright. It was moved by Peter Wright, seconded by Elton Ord that the financial report and payments made be accepted. Carried.

12. Sub-Committee Reports:

Maintenance Sub-Committee:

The Chairman clarified the differing roles of the RAC and the BCC in relation to maintenance. Basically the BCC is responsible for all outside maintenance and the RAC for inside villas and apartments. This is of course complicated by the issue of personal responsibility for maintenance within your own villa. Most issues are dealt with by management and Elton will check on a monthly basis to insure there are no outstanding issues that need to be followed up by the Residents' Association.

Finance Sub-committee:

The Village Finance Committee is meeting with the VBM at 11am on 3 Dec.

13. General Business:

- Peter Wright proposed that a Visa gift card be given to Ron Marshall for maintaining the pool, the volunteer bus drivers – Luke and Trevor and Arnold as Bar Manager, in thanks for their efforts over the last twelve months. After discussion this was seconded by Ralph Haddrell and Carried. Peter will purchase and they will be presented by the Chair at the Christmas Party.
- There has been some unpleasant behaviour towards staff by a few residents which amounts to bullying. This will be addressed by the Secretary at the QGM.
- Ralph, Terry and Elton will assist with sign in for the QGM.

14. Date and Time of Next Meeting:

Committee Meeting Tuesday 11th February 2014 at 9am

15. Close of Meeting: The meeting closed at 10:40AM