

PEREGIAN SPRINGS COUNTRY CLUB

RESIDENTS' ASSOCIATION

Minutes of Committee Meeting held Tuesday 12th November 2013

Meeting commenced at 9:02am

1. Attendance: Brian Iselin (Chairman), Irene Gibbons (Secretary), Peter Wright (Treasurer), Margaret Gordon, Terry Gleeson, Ralph Haddrell and Elton Ord.

2. Welcome: The Chairman welcomed members to the meeting...

3. Managers' Report:

Jenny Wilson was welcomed to the meeting by the Chairman. She reported as follows:

- FKP have allocated monies for new pool furniture and new equipment for the theatre. In answer to a question from Peter Wright, Jenny advised the residents' association and relevant users will be consulted in the choice of equipment.
- All future function requests are to go to Jenny. An array of function menus is being designed to enable groups to select an appropriate menu according to what they wish to spend. No requests are to be directed straight to the kitchen.
- All maintenance issues should be placed in the book at the desk. If not resolved within a reasonable amount of time the issue should be referred to Kay. If the issue is still not resolved then the matter can be referred to the maintenance committee of the residents' association (chaired by Elton Ord) or the maintenance committee of the BCC.
- Jenny confirmed that there are no security patrols in the village. Night staff carries out a patrol before dark but are not available to go out to investigate reports of intruders at night. These matters should be referred directly to the police. The sign on the road referring to 24 hour security will be taken down. Any request by the residents' association for a security patrol would need to be costed and would be at residents' expense.
- The issue of an unauthorised person residing in a residence has been dealt with appropriately by management and a letter has been sent to the complainant.

- In answer to a question from Margaret Gordon, Jenny advised that the Coolum Fire Brigade Manager has stated the firebreak behind the village is satisfactory but that she would contact the PS Golf Club and again ask them to clear the area.

The VBM left the meeting.

4. Minutes of previous meeting: moved by Irene Gibbons, seconded by Ralph Haddrell that the Minutes of the previous meeting be accepted as a true record of proceedings. Carried.

5. Business Arising from the Minutes:

- As a result of discussion at the previous meeting regarding sub-committee Chairs' attendance at committee meetings, Peter Wright submitted the following proposal:

Recommendation

It is recommended that Committee meeting agendas provide for reports from subcommittees and other residents advising the Committee to be presented collectively at the start of the meeting, and that part of the meeting to also include discussion of any item on the agenda in which those subcommittees or residents have a stake, where there are no confidentiality issues.

Background

There has been discussion at the committee about subcommittee reports to the committee. The Chairman has ruled that subcommittee conveners will only attend meetings to present their reports and then depart. His ruling has been on the basis of preserving confidentiality of Committee business.

I consider that this exclusive approach is detrimental to achieving good outcomes for the benefit of residents, given that issues of confidentiality rarely arise.

It is proposed that better outcomes can be achieved by a more inclusive approach as follows:

Subcommittee conveners attend collectively at the beginning of the meeting, present their reports and participate in discussion of any items on the agenda where they are stakeholders and where there are no confidentiality issues.

The Committee would agree on any issue of confidentiality that would require those participants to leave the meeting.

- Committee members discussed the proposal as outlined above and which had been suggested by Margaret Gordon at the last meeting. It was acknowledged that according to the Constitution the Bar Manager is not

required to attend the meeting but has only to present a report on bar financials to the Treasurer prior to the meeting. It was proposed by Peter Wright, seconded by Margaret Gordon that the Chair of the Social Sub-Committee attends the RAC meetings at the commencement of each meeting. Carried unanimously. The Chair can elect alternatively to send a written report.

- The issue of the bar tables has still not been resolved. Irene and Terry are working on this and will have a proposal for the Dec committee meeting.
- Peter Wright asked the Chair to clarify why he had resigned from the Commemoration Day sub-committee so close to the event and to explain why the day had been cancelled. The Chair advised that he had decided he no longer wanted to be involved with the commemoration sub-committee and he had no idea why the service for that day had been cancelled.
- The resubmission for the umbrellas submitted by the bowling club was excellent and their recommendation was for the amount of \$1502 for the purchase and delivery of four 2.7m Hazel Octagonal centre post umbrellas with protective covers (when closed). It was moved by Peter Wright, seconded by Terry Gleason that the proposal for \$1502 be agreed. Carried unanimously.
- Peter Wright advised that the amount held by the Bowls Club as requested by the Chair is currently \$400.
- The Treasurer is currently in the process of moving the Bank Account to the Commonwealth Bank Peregian Springs.
- The Chair stated that a letter to the BCC can now be sent regarding agreement to form a village finance committee as per our minutes of October 2013.

6. Outward Correspondence:

- 6.1 Letter to Rev Taylor re cancellation of Remembrance Day Service
- 6.2 Email to Bowls Club approving \$200 for trophies
- 6.3 Email to Trish Kelly increasing monthly allocation to library to \$100
- 6.4 Email to Chair Social Sub-Committee approving up to \$200 for champagne and nibbles for Melbourne Cup Day and \$285 for hire of Karaoke Machine for New Years' Eve.
- 6.5 Letter to Arnold Vandenhurk concerning Capital Replacement Fund
- 6.6 Email to Kay Tranter re maintenance sub-committee

It was moved by Irene Gibbons, seconded by Margaret Gordon that the outward correspondence be accepted. Carried.

7. Inward Correspondence:

- 7.1 Letter from Beth Sarsfield regarding village security.
- 7.2 Letter from Arnold Vandenhurk regarding unauthorised occupation of a villa.

It was moved by Irene Gibbons, seconded by Terry Gleeson that the inward correspondence be accepted. Carried.

8. Business arising from Correspondence:

- The issue of village security was discussed at item 3 with the VBM. For this issue to be progressed any further it needs to be discussed with residents at the next QGM. The Chair will put together a draft paper with options including costings to be presented to the residents at the QGM ON 10 Dec 2013.
- The matter of the unauthorised occupation of a villa has been dealt with appropriately by management and Arnold Vandenhurk has been advised accordingly.

9. Treasurer's Report

The Treasurer's Report was tabled by Peter Wright. It was moved by Peter Wright, seconded by Ralph Haddrell that the financial report and payments made be accepted. Carried.

10. Sub-Committee Reports:

Social Sub-Committee:

Karen Wright submitted a written report as follows:

October Events A Fashion Parade was held Friday 11th. 65 people attended. Portofino donated \$200

Twilight Races at Corbould Park. About 21 attended. 17 used the village bus.

Springs Monthly Dinner/Oktobefest & Trivia. 46 residents had a fun filled themed night.

Noosa Chorale Concert. 15 residents used the Village bus.

November Events Friday 1st Calcutta @ Happy hour. Run by Peter Newey. Attracted lots of interest.

Melbourne Cup Day & Lunch. Sales staff donated chocolates & prizes. I estimate about 75 came for the pre lunch activities & 67 stayed for Lunch. The food, though simple, was good.

Up-coming Events. November:- Wednesday 27th, Sunset Cruise & dinner at RumpHouse.

Saturday 31st November 10am. Decorating The Manor for Christmas. Volunteers are needed & we would appreciate help from the Res. Com., ladders too. Some of the old decorations need replacing. We will purchase plastic storage boxes to minimize damage in the future. Please let us know if you can help.

December Events. Special Christmas Raffle.

Christmas Lunch in The Springs Café Thursday 12th. I am still waiting for a price from Kay. I submitted the request form almost 2 weeks ago & believe that a price of \$25pp. would be fair.

Friday 20th Happy Hour. A Special Christmas Theme, with nibbles & special priced drinks followed by a BBQ. We will draw the raffle that night.

Funding Requests.

Re our request for funding Flameless Candles made last month.....I wish to put this on hold while we are trialling tea-lights & lanterns found in the store room.

Christmas Lunch. We request funding of up to \$15pp to cover costs of a welcome glass of Champagne, Wine, Soft drinks (\$5 pp), & Christmas gifts (\$4 pp) for the lunch guests. We have allowed an additional contingency of \$6 pp to cover the shortfall in the event that the cost from AVEO exceeds our allowance of \$25 pp. To support our request we wish to point out that the social Committee has contributed over \$400 to the Res. Com. & has made minimum requests for float top-ups. We also anticipate raising at least \$200 after costs in the Christmas raffle.

Financial Report 12th November 2013.

Income:

Opening float	\$235.00
\$20.00	
Bus Fares	\$19.00
\$124.20	
Melbourne Cup	\$1220.00
\$26.50	
Portofino Fashions	\$200.00
\$111.00	
Total Income	\$1674.00
\$1126.00	
\$1407.70	

Banked: \$1400.00
Remaining Cash Float: \$64.00

Expenditure:

Printing [B.J. Hampton]	
Fashion Parade costs	
Oktoberfest costs	
Melbourne Cup costs	
Alliance [catering]	
Total Expenses	
Paid in Cheques	\$1198.00

The members noted this detailed report and the excellent work being carried out by the Social Sub-Committee. There was considerable discussion about the amount of subsidy for the Christmas lunch. It was proposed by Terry Gleeson, seconded by Ralph Haddrell that an amount of \$10 be approved to subsidise the cost of the Christmas lunch to residents. Carried 4 votes to 2.

Maintenance Sub-Committee:

Nothing to report

Commemoration Day sub-Committee:

There is no longer a commemoration day sub-committee. The Chair suggested that the RAC committee write to Steve Hill and ask if he is willing to chair a new commemoration day sub-committee. This was agreed.

Finance Sub-committee:

The Treasurer advised that he and the Treasurer from the BCC had an initial meeting with the VBM to obtain budget updates and organise regular meetings of the village finance committee. The Chair advised that he reserves the right to attend these meetings on occasions.

11. Date and Time of Next Meeting:

Committee Meeting Tuesday 3rd December at 9am – Margaret Gordon is an apology.
Quarterly General Meeting Tuesday 10th December at 2pm

12. Close of Meeting: The meeting closed at 10:46am.