

PEREGIAN SPRINGS COUNTRY CLUB

RESIDENT'S ASSOCIATION

Minutes of Committee Meeting held Tuesday 30th July 2013

Meeting commenced at 9:02am

1. Attendance: Brian Iselin (Chairman), Irene Gibbons (Secretary), Marie Milner (Treasurer), Peter Newey, Ralph Haddrell, Doug Rice and Eckart Weideling.

2. Welcome: The Chairman welcomed the Village Manager to the meeting.

3. Managers' Report:

Michael advised that he is leaving AVEO and will therefore be vacating the position of VM on 2 August. He thanked the Committee members for their support during his time here.

- A Food Survey was conducted at the village.
- A Food Forum was held with the Apartment residents, the VM and Alliance Catering to discuss the results of the survey and how the service will be improved going forward. Changes will include:
 - Four week menu plans
 - Improved morning teas
 - Changes to the style of cooking
 - Greater variety
- A review and further meeting will be held in four weeks to review progress. A meeting with ILU residents will be held on 5 August.
- A Resident Satisfaction Survey was conducted at the end of last year and 55% of residents completed the survey. A summary of the results will be placed on the RA Notice Board.. The main areas of concern were:
 - Gardens and grounds
 - Communication between village management and residents
 - Consultation
 - Catering

Andrew Macintosh, Jenny Wilson and Kay Tranter joined the meeting.

Andrew introduced Jenny Wilson, VM Lindsay Gardens to the members of the Committee. Andrew provided details of the new management structure for the Village.

- From July 2013, AVEO will be piloting a new Village Management structure at a number of villages in each State and Territory.
- Under the pilot, Village Business Managers (VBM) will be responsible for up to three villages and will be supported by a Village Coordinator at each village.
- During the pilot, AVEO will assess and refine the village management, and if successful, the new structure will be phased into all villages by mid 2014.
- Under the new structure, each state will have a Territory Manager who will oversee that region's team of Village Business Managers.
- The VBM for our village will be Jenny Wilson and the VC will be Kay Tranter.
- Jenny will be responsible for financial accountability, health and safety, assets, staff and contract management and managing resident issues and initiatives. She envisages dividing her time evenly between the two villages.
- Kay will be responsible for the day to day running of the village, resident activities and will be the first point of contact for residents.
- This model of management should result in lower costs to residents.

The Chairman thanked Michael for his contribution to the Village and wished him every success for the future.

The visitors left the meeting.

4. Minutes of previous meeting: moved by Marie Milner, seconded by Ralph Haddrell that the Minutes of the previous meeting be accepted as a true record of proceedings. Carried.

5. Business Arising from the Minutes:

- The cleaning and repair of the BBQs was completed.
- Liquor Licence fees for the next twelve months have been paid.

6. Outward Correspondence:

- 6.1 Email to VM re change of meeting dates
- 6.2 Email to VM re cleaning of bin areas
- 6.3 Letter to B. Mahony re parking in Beachgrass Cres
- 6.4 Letter to VM re meeting with Finance Committee on 2013/2014 budget
- 6.5 Letter to Body Corporate Chair re proposal to meet and discuss the merger of the two committees
- 6.6 Letter to P. Charlwood re information sent on proposed committee mergers
- 6.7 Letter to VM re finance sub-committee meetings

It was moved by Irene Gibbons, seconded by Marie Milner that the outward correspondence be accepted. Carried.

7. Inward Correspondence:

- 7.1 Copy of letter from P. Charlwood to State Manager re garden maintenance
- 7.2 Copy of letter from P. Charlwood to VM re repairs to rangehood
- 7.3 Copy of letter from F. and V. Kroese to VM re restaurant and food suvey
- 7.4 Copy of letter from T. Kelly re hedges and gardens
- 7.5 Invoice for licensing fees
- 7.6 Letter from B. Mahony re parking in Beachgrass Cres
- 7.7 Email from R. Larke and J. Weeden re the purchase of umbrellas for the bowls club
- 7.8 Letter from computer club re the purchase of an iPod touch
- 7.9 Letter from social committee re purchase of teapots
- 7.10 Letter from Body Corporate re setting up a joint finance committee.

8. Business arising from Correspondence:

- Items 7.1, 7.2, 7.3 and 7.4 were noted.
- Item 7.5 – Licence fees have been paid
- Item 7.6 – The Committee agreed that the installation of a 'no parking' sign in Beachgrass Cres was a management decision but is fully supported by the RAC. The Body Corporate Committee have also supported this decision. Mr Mahony will be advised that this matter is now considered closed. Mr Mahony will be advised in writing.
- Item 7.7 – the Committee looked favourably on this request but members felt that more information was required concerning the grants applied for and the reasons for rejection. In addition details of the umbrellas, including pictures are required. The Secretary will write to the club.
- Item 7.8 – Members supported the purchase of an iPod touch to enable pleasant music to be streamed into the manor in lieu of the commercial channels currently listened to. The iPod touch will be managed by the computer club. It was moved by Marie Milner, seconded by Doug Rice that \$199 be provided to the computer club to purchase the iPod touch. Carried. The Secretary will advise them in writing.
- Item 7.9 – The Social Sub-Committee has requested the purchase of two large teapots to be used for social functions instead of borrowing them from residents as currently happens. The cost would be \$98. It was moved by Irene Gibbons, seconded by Marie Milner that \$98 be allocated to the Social Sub-Committee to purchase two teapots at a cost of \$98. Carried.
- Item 7.10 – Setting up of Finance Sub-Committee. The Chairman advised that a meeting had been held between the Chairmen and Secretaries of the RAC and BCC. Both committees support a village finance sub-committee. It was suggested that both committee take to their respective committees the proposal for a 6 member committee, including two residents from each committee and two independent village residents competent in financial and budgetary issues. The purpose of the sub-committee would be to monitor the budget and report to the RAC and BCC who would in turn keep village residents informed.

- Item 7.10 cont – RAC members felt that a sub-committee of 6 was unwieldy and a committee of four was preferable to work with the VM and report back. After discussion Marie Milner moved that a finance sub- committee of four be formed comprising one member from the RAC, one member from the BCC and two independent village residents, seconded Doug Rice. Carried. The Secretary will write to the BCC conveying this decision.
Members also discussed the need to ensure this finance sub-committee continues after change to committees at AGM's. It was moved by Marie Milner, seconded by Ralph Haddrell that a motion be put to the QGM in September concerning the formation of a finance subcommittee. Carried.

9. Treasurer's Report

9.1. The Treasurer's Report was tabled by Marie Milner. There being no questions it was moved by Marie, seconded by Ralph Haddrell that the Report be accepted. Carried.

9.2. Marie requested that where possible all invoices and expenses be provided to her by 31 August to enable finalisation by the AGM/QGM.

10. Sub-Committees' Reports:

Maintenance:

Doug Rice has had no reports from Management since the last meeting.

• **Finance:**

Nothing to report.

• **Bar:**

The average attendance for happy hours remains steady and averages out at 33. The monthly BBQ continues to be popular and for both June and July the attendance was in the mid-forties. Some people attending the BBQ do not arrive until around 5:30 so to encourage residents to arrive earlier half price drinks were provided on 28 June from 4 to 5:30. On Wed 17 Jul, the final State of Origin was shown in the Manor and free drinks were provided until half time. There will be a need to look at the pricing structure in the near future as the cost of liquor across the board has been gradually increasing. George West did an excellent job of managing the bar while Arnold was away recently for two weeks.

• **Social:**

Karen Wright advised that the Social Sub-Committee has a committee of twelve for the next twelve months. Karen is the Chair and Treasurer and there is an executive of five.

Forty three members attended a very enjoyable lunch at the Boathouse Restaurant in July.

The Cancer Morning Tea was a great success and raised \$1230 with 80 residents attending.

A range of activities are planned for Seniors Week in August and a fashion parade on 11th October.

Commemoration Days:

Nothing to report

Theatre:

A very enjoyable outing to the Eumundi Theatre occurred on 28 July. Tickets have been purchased for West Side Story at the Noosa Arts Theatre and another race meeting is planned.

11. General Business:

- Doug Rice and Arnold Vandenhurk reported on their visits to various furniture outlets sourcing new tables and chairs for the bar area. They considered that at this time only tables are required and presented a quote for three suitable tables for \$690 plus delivery. As this amount was uncertain it was proposed by Marie Milner, seconded by Peter Newey that up to \$800 be approved for the purchase and delivery of three tables. Carried.
- Discussion with players has determined that there is no need to consider work on the pool table at present.
- The Chairman and Secretary will seek a meeting with the VBM to discuss the replacement of pool furniture and the asset register.

12. Date and Time of Next Meeting:

Committee Meeting Tuesday 3rd September at 9am

Quarterly General Meeting Tuesday 10th September at 2pm

Annual General Meeting Tuesday 10th September after the QGM

13. Close of Meeting: The meeting closed at 11:25am.