

## **PEREGIAN SPRINGS COUNTRY CLUB**

### **RESIDENT'S ASSOCIATION**

#### **Minutes of Committee Meeting held Tuesday 12<sup>th</sup> February 2013**

##### **Meeting commenced at 9:01am**

- 1. Attendance:** Brian Iselin (Chairman), Irene Gibbons (Secretary), Ray Larke, Ralph Haddrell and Doug Rice. BJ Hampton also attended to assist the new Secretary but with no voting rights.
- 2. Apologies:** Marie Milner (Treasurer) and Peter Newey.
- 3. Manager, Michael Winter's Report:**
  - The Budget Planning process has commenced and village Management is beginning the process of planning and obtaining quotes from the services and contractors who provide on-going support to run and maintain the village. These will then be used in the creation of the General Services Budget for the ILU's and Serviced Apartments. Monthly finance meetings are proposed with the Finance Sub-Committee of the Residents Committee to review the budget with the intention of presenting it to village residents in the latter half of May.
  - The Peregian Lions Club are holding several functions over the coming month in the Manor. They will be using the restaurant and bar. The first function is a dinner to celebrate the Lions Youth of the Year Award to be held on Tuesday 12<sup>th</sup> February. A club meeting and meal is being held on 26<sup>th</sup> February. These bookings result from approaches by residents of the village who form a significant portion of the club's membership. Both events are open to residents of the village.
  - A review of visitor car parking and the availability of long term car parking for serviced apartments' residents is being undertaken with a view to providing improved facilities. In reply to representation by members of Beachgrass Cres the VM undertook to speak to the residents parking in the area at the end of that road and thereby blocking other residents' driveways.
  - The netting of the pool is to commence shortly with the uprights and concrete work scheduled. The pool will need to be closed for short periods while work is carried out and residents will be advised by newsletter and notes.
  - A Survey is being distributed to all residents in the next week to ascertain what residents think of the restaurant service and the quality of meals provided.

Residents are urged to provide comments and information and return the forms to the office as this will shape the service provided by the restaurant in the future.

- The VM has received a request from the computer club to purchase a new projector. He is looking at options to upgrade the one in the computer room and use that one as a 'spare'. Further advice to follow.

**The Manager left the meeting.**

**4. Minutes of previous meeting:**

The Minutes of the previous meeting were read and the following amendment made.

Delete item 4.3 and replace with: Marie Milner proposed we purchase a fan for the Line Dancing area and will seek VM's approval.

Proposed Marie Milner, seconded Peter Newey. This proposal received majority support. It was moved by Ray Larke seconded by Doug Rice that the Minutes of the Committee Meeting held on 18 December 2012 as amended above are a true and correct record. Carried.

**5. Business arising from previous meeting:**

Ray asked about whether we intend to replace the round tables in the bar area. Despite a thorough investigation there is no knowledge of where these tables are. After discussion it was decided to request that Arnold propose a plan and pricing for replacement tables and chairs as required for the bar area. Ray undertook to discuss this with Arnold.

**6. Inward Correspondence:**

- 6.1 Letter of Resignation as Sec/Res/Assn from BJ Hampton dated 18 Dec 2012
- 6.2 Copy of letter from VM to Vondel Stacey re Fans dated 19 Dec 2012
- 6.3 Copy of letter from Arnold Vandenhurk to VM dated 19 Dec 2012
- 6.4 Copy of letter to Arnold Vandenhurk from VM dated 31 Dec 2012
- 6.5 Copy of letter from Mary Wearing-Smith dated 13 Jan 2013 re purchase of a Mahjong Set with frames
- 6.6 Copy of letter from Joan McColl dated 13 Jan 2013 re Parking in Beachgrass Cres.
- 6.7 Copy of letter from Marie Milner dated 14 Jan 2013 re her resignation as Secretary of the Social Sub-Committee and the appointment of Irene Gibbons as the new Social Secretary commencing 1 Feb 2013.
- 6.8 Copy of letter from Peter Newey dated 27 Jan 2013 re Fans

- 6.9 Copy of letter from Marie Milner dated 28 Jan 2013 re Chairman's E-Mail Of 22 Jan 2013.
- 6.10 Copy of letter from Marie Milner dated 28 Jan 2013 re December 18<sup>th</sup> Minutes
- 6.11 Copy of letter from Peter Newey dated 31 Jan 2013 re attendance at Ext/Mtg on 7 Feb and support for the appointment of Irene Gibbons as the new Social Sub-Committee Secretary
- 6.12 Copy of E-mail from Marie Milner to Irene Gibbons dated 1 Feb 2013 re her absence from Feb 7<sup>th</sup> and 12<sup>th</sup> Meetings of the Res/Assn
- 6.13 Copy of E-mail from Marie Milner dated 1 Feb 2013 re Peter Newey submitting Treasurer's Reports for January/February
- 6.14 Copy of E-Mail from Brian Iselin dated 1 Feb 2013 re Finance Committee
- 6.15 Copy of E-Mail from Marie Milner dated 2 Feb 2013 re Finance Sub Committee
- 6.16 Copy of letter from Marie Milner (undated) re Committee
- 6.17 Copy of letter from Marie Milner to BJ Hampton dated 22 Feb 2013 re the re-typing of December Minutes

## **7. Outward Correspondence:**

- 7.1 Letter to Nellie Wallace dated 5 Feb 2013

## **8. Business Arising from Correspondence:**

- Items 6.1 to 6.4 were noted.
- Item 6.5 – the Committee discussed the purchase of a Mahjong Set with frames for the Mahjong Club due to increased numbers playing Mahjong.. It was moved by Doug Rice, seconded by Ray Larke that we purchase a Mahjong Set with frames up to the value of \$125. Carried. The Secretary will advise Mary Wearing-Smith in writing.
- Item 6.6 was dealt with at the extra-ordinary meeting held on 7 Feb 2013.
- 6.7 was dealt with during the Manager's report and Joan McColl will be advised in writing. The Committee agreed to keep a watching brief on this issue.
- Item 6.8 was noted.
- Items 6.9, 6.12, 6.13 and 6.14 were noted.
- Items 6.9, 6.10, 6.15, 6.16 and 6.16 were noted and were deferred until the meeting on 12 March when the Treasurer will be present at the meeting.

## **9. Treasurer's Report:**

The Treasurers' Report was tabled by the Chairman and in the absence of both the Treasurer and Assistant Treasurer, it was moved by Ray Larke, seconded by Doug Rice that the Treasurer's Report be accepted. Carried.

## **10. Sub-Committees' Reports:**

- **Maintenance:**

The Chairman requested that the Secretary place an article in the March newsletter advising who the members of this sub-committee are and what their role is. In the absence of the Secretary BJ Hampton agreed to write this article.

The Maintenance sub-committee has not met since the last meeting.

- **Social Sub-Committee:**

Irene Gibbons outlined proposed functions from March to June 2013. She also provided details of the St Patrick's Day function planned for 16 March 2013. Irene proposed that the residents' committee provide \$200 to pay for the band for this function. It was moved by Irene, seconded by Doug Rice that \$200 be provided to the social sub-committee to pay for the band. Carried.

- **Commemoration Days:**

Next event will be Anzac Day. The social sub-committee will assist on the day with serving morning tea. All refreshments will be purchased. It was decided also to purchase cup holders and use disposable cups as the village has insufficient crockery for a function such as this. Attendance is expected to be over 150.

- **Theatre:**

Doug Rice advised that a successful outing had been undertaken to see Les Miserables. A planned outing to see the movie Quartet had to be cancelled due to inclement weather. Further outings are in the planning process including another day at the races.

## **11. General Business:**

The Chairman requested that the Secretary advise the Village Manager in writing of the dates of the Quarterly and Annual General Meetings of the Residents' Committee for 2013.

## **12. Date and Time of Next Committee Meeting:**

Tuesday 12<sup>th</sup> March at 9am for Committee Meeting.

Tuesday 12<sup>th</sup> March at 2pm for Quarterly General Meeting – sign in at 1:30pm.

## **13. Close of Meeting :** The meeting closed at 11am.