

# **PEREGIAN SPRINGS COUNTRY CLUB** **RESIDENTS' ASSOCIATION**

## **Minutes of Annual General Meeting** **Tuesday, 15<sup>th</sup> September, 2015.**

### **Meeting commenced at 2.00pm.**

#### **1. Attendance & receipt of Proxies:**

RA Committee members in attendance – Pat Bowen (Chairman), George West, (Treasurer), John Davies (Secretary), Margaret Gordon. Terry Gleeson, Steve Hill.

Residents in attendance: 78  
Proxies: 2  
Postal votes: 26  
Total attendance: 106  
A quorum was declared.

#### **2. Apologies:**

Marie Milner, B.J. Hampton, Peter Newey Kath Van Rangelrooy

#### **3. Confirmation of Minutes of previous AGM:**

Moved Ray Larke, seconded Beth Sarsfield that the Minutes of the Annual General Meeting held on Tuesday, 9<sup>th</sup> September, 2015 is a true & correct record. Carried.

#### **4. Business arising from Minutes:**

Nil.

#### **5. Outward Correspondence:**

Nil.

#### **6. Inward Correspondence:**

Nil.

#### **7. Business arising from Correspondence:**

Nil.

#### **8. Chairman's Report:** Pat Bowen:

The Chairman thanked all committee members for their work on the Resident's Association committee, where they had been allotted tasks to report on at each meeting. All reports were included in the minutes of meetings which were then published on the Association's web site to improve the transparency of all matters discussed by the committee

John Davies was thanked for his efforts in keeping the Association's web site (<http://www.psc.org.au>) up to date and taking up the secretarial duties after Irene Gibbons move from the Village. The Chairman also noted that all correspondence discussed at meetings was also uploaded with the agendas to the web site for viewing by all residents.

The Chairman acknowledged the amount of work undertaken by the Treasurer, George West in negotiating with the sub finance committee on the GSF budgets and interacting with Aveo

Management. The Chairman also wished to acknowledge the major efforts made by Debbie Coughlan in making GSF accounts information more available to residents in the Village and considered that this year's efforts on producing the GSF budgets had been the most transparent yet.

Terry Gleeson was considered to be the best maintenance person the Chairman had met on either village committee and his attention, reporting and cooperation with PPS staff was exemplary. His introduction of rubbish skips to assist resident's removal of rubbish and also the introduction of Home Assist were two major innovations.

The Chairman also acknowledged the many years of work undertaken by Margaret Gordon on behalf of residents and considered her retirement would leave a large gap to be filled by another equally dedicated village resident.

Steve Hill was thanked for his work on the commemorations programming and it was pleasing to note that Steve had nominated to continue on the committee.

The Chairman continued, noting that there had been no nominations for Secretary or for the chair of the social sub-committee, but hoped some residents would nominate from the floor. Leigh the Village Co-ordinator was thanked for taking up many tasks of organising social events for village residents and it was pleasing to see residents volunteering to assist Leigh. Special mention was made of the efforts undertaken by Bronwyn West and Desolie Gleeson in arranging a number of very successful social events in the first half of 2015.

The Chairman thanked Ron Heather for acting as Bar manager over the past year, and introducing initiatives to increase bar sales.

## **9. Treasurer's Report:**

### **Residents Association Annual Treasurers Report**

September 2014 to August 2015

Presented at the AGM on September 15<sup>th</sup> 2015

Bank Balance at 1<sup>st</sup> September 2014 \$17,082

<b>Deposits during the year</b>	<b>\$43,760</b>
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<b>Expenses for the year</b>	<b>\$50,683</b>
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<b>Bank Balance at 31<sup>st</sup> August</b>	<b>\$10,159</b>
Major Events	

Bar Takings	\$31,766
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Bar expenses ( stock)	\$17,430
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(Licenses)	\$970
Bar Gross Profit	\$12,621
	<b>39.73 %</b>
Largest cost was for legal fees	\$7,654
Xmas dinner cost	\$1,712
Xmas raffle profit	\$367
Actual cost for Xmas	\$1,345

Plastic Chairs	\$732
Skip Bins	\$1,200
Pool shade cloth	\$2,002
Library	\$1,078
Website	\$726
BBQ covers	\$255
Volunteers lunch	\$400
1920's entertainer	\$400
ANZAC day	\$277
Australia day	\$250

#### **George West....Treasurer**

Moved George West, seconded Judy Wrigley that the report be accepted. Carried.

### **10. Village Manager's Report**

Sharon Bateman addressed the meeting and thanked the Resident's association for the invitation.

Sharon started by saying the results of her survey of residents in the past year yielded a horrendous result. In the appointment of Leigh Kersnovske as Village Co-ordinator, discussions took place on how to best turn the result around. In Leigh's job interview she was asked her views on how to handle conflict resolution, her reply must have been positive. Sharon considers that the efforts of both Leigh and the newly appointed Ailyn Lewis in turning the horrendous result around have been welcomed by Village residents and she is aware that there is a much better feeling now around the village.

Sharon's initiation into Peregrine Springs village life was shadowed by budget meetings and finance decisions. The endeavours of the residents who sat on the finance sub-committee to consider throughout the year the progress of the budget are very much appreciated by management in bringing to light a number of discrepancies that were able to be corrected. Many, many meetings were undertaken to work through problem areas and Sharon acknowledged the work of the members, George West, Richard Hughes, Ralph Haddrell, Pat Bowen, Steve Hill, John Weeden and Judy Wrigley. Sharon extended a special mention to George West as the retiring treasurer as she had a tremendous respect for him and the duties he undertook and he will be a loss to the committees he served on.

In her move to improve transparency in all things Peregrine Springs Country Club, Sharon considered that the Gracemere News has provided an informative mouthpiece to keep residents up to date on current matters

The Village Manager concluded by reminding all residents that as individuals her door and Leigh's door were always open should they have any matters to discuss.

#### **11. Appointment of Returning Officer:**

The meeting resolved that Richard Hughes was to act as Returning Officer and that the three scrutineers were to be Karen Wright, Ron Heather and Keith Van Rangelrooy

#### **12. Election of Committee members for 2013/2014:**

The Chairman advised that there were six nominees for Committee member, which only required four. There would need to be a secret ballot for those members.

The Chairman then called upon all nominees to make themselves known to the Village residents.

The Returning Officer then conducted the ballot and along with the scrutineers collected and counted all voting forms

Following the holding of the secret ballot, the following positions were confirmed.

Pat Bowen was confirmed as Chairman.

John Davies was confirmed as Treasurer.

Desolie Gleeson, Bronwyn West, Steve Hill and Jan Corlett were confirmed as Committee members.

There being no objections from the meeting, all positions were confirmed.

#### **13. Election of Sub-Committee Chairman:**

Bar sub-committee –John Weeden was confirmed as Chairman, Bar Sub-Committee

**14.** The Chairman then called for nominations from the floor for the two remaining positions

Judy Wrigley was nominated for secretary by Sue Weeden and seconded by Doug Rice. There were no further nominations and the Chairman declared Judy elected.

Ray Larke was nominated for social committee chairperson by George West and seconded by Jacki Stewart. There were no other nominations and the Chairman declared Ray elected.

#### **15. General Business**

Melva McKenzie requested that the resident's association give consideration to providing resume's from candidates prior to voting at AGM's, to allow residents to obtain a background of the candidates experience. It's often the case that new residents do not know the candidates experience in representing village residents. The Chairman requested that Melva write to the Resident's Association about her request.

#### **16. Destruction of voting documents:**

Moved by Doug Rice that ballot papers and associated documents be destroyed, seconded by Terry Gleeson. Carried.

**17. Date & time of next Annual General Meeting:**

September, 2016 – actual date & time to be advised.

**18. Close of Meeting:**

Meeting closed at 3.50 pm.

Signed

Chairman