

AVEO PEREGIAN SPRINGS COUNTRY CLUB RESIDENTS' ASSOCIATION.

Minutes of Committee Meeting held on Friday 9th August 2019 at 9am.

1. Attendance & Apologies:

All committee members were in attendance. Chair, Jan Corlett: Treasurer, Sue Day: Secretary, Karen Wright: Committee Members, Denise Hattenfels, Desolie Gleeson, John Davies and Wayne Collard.

Chair Jan welcomed and congratulated all members to the 2019-2020 Committee who were all reelected unopposed.

2. Confirmation of the Previous Minutes:

Moved Sue Day & 2nd John Davies 'that the minutes of the previous meeting are a true and accurate record'. Carried.

3. Business Arising from the Previous Minutes:

3.1 Update on Hearing Loop for the Manor.

3.2 Update on Defibrillator.

Items 3.1 & 3.2 see Village Managers Report below.

3.3 Update on Patio Roof Covering at the Manor. John Davies reported that the certification needed could cost about \$1000. Village Manager Nole Beardwood will approach builder/certifier Tom Reilly currently doing work for AVEO at Lindsay Gardens. This project is a work in progress.

4. Village Managers Report: Nole Beardwood.

- *Update on Hearing Loop for Manor (3.1)*
 - VM has spoken received quote from SEQ Electronic & entrance systems for supply and installation of hearing loop for community area and cinema room.
 - Quote for \$23,672 + GST.
 - VM to discuss with Residents' Association.

- *Update on Defibrillator (3.2)*
 - VM has spoken with Mark Eagleston who has agreed in principle to purchase one under CRF for village. Quote received @ \$2,095 from Team Medical Supplies.
 - VM to request letter from RAC to Manager on behalf of residents requesting purchase for village to support a business case to be presented to Mark Eagleston.

- **Village Manager – New Items:**

- Update on 15th year anniversary celebration
 - 30th August 5.30 – 8.30
 - Invoices collated and approved by Mark Eagleston
 - Invites to be issued to residents early next week
 - Photography arranged and approved
 - VM to contact Bar Manager to discuss drinks purchase for the night
 - Update on entertainment from RAC?
- New outdoor seating for smoker's area: VM looking into options for CRF request to purchase a new seat and ashtray for smoker's area – VM to present options to date for RAC review.

The committee felt that the \$23,672 plus GST for the Hearing Loop was excessive especially considering that considerable areas in the Manor had hard flooring and would not be covered by the Loop.

The Secretary was instructed to write to Mark Eagleston requesting AVEO purchase a Defibrillator. The on-costs would be met from the MRF.

15th Anniversary Party; Secretary Karen will send entertainer Jonathan Anstock's details to Ailyn.

Regarding a request from the new Social Sub-committee for a noticeboard in the foyer. Village Manager Nole will look at possibly reinstating a TV into the foyer. 'What's on' information can be stored & updated onto a USB stick and played in a continuous loop on the TV.

The committee raised the issue of the poor state of the national flag and the need to have 2 flags. The Village Manager will look into purchasing 2 new flags.

The Village Manager left the meeting at 9:31am

4. Outward Correspondence:

5.1 18/07/19 Hilary Warburton. Letter of appreciation to Hilary for all her hard work for the Library and the welcome news of her replacement.

5.2 18/07/19 Isabel Burnett. Letter thanking Isabel for taking the role of Library Co-ordinator and assurance of the Residents' Association Committee's continued support.

5.3 18/07/19 Steve Hill. Responding to Steve Hill's comments on the Residents' Handbook.

5.4 26/07/19 email to the Secretary of the Maroochydoore Orchid Society. In response to the late invitation to attend their Annual Show and requesting more lead-in time so that Residents can attend.

5.5 09/08/19 email to Ailyn requesting name badges for new Social Sub-committee members and the new Kitchen Co-ordinators.

Moved Desolie Gleeson, 2nd John Davies 'that the outward correspondence be accepted'. Carried.

It was moved by Wayne Collard, 2nd Sue Day 'that in appreciation of her dedication to the Library up to \$80 be spent on Champagne and flowers as a gift for Hilary Warburton'. Carried.

5. Inward Correspondence:

6.1 26/07/19 Flyer from Maroochydhore Orchid Society.

6.2 29/07/19 email correspondence from Rebecca Crockett, Community Engagement Officer St Andrew's College.

6.3 05/08/19 Trevor Payne re suggested social activities.

6.4 05/08/19 Letter to John Davies re Patio Roofing.

re 6.1 dealt with 5.4.

re 6.2 Below is an extract from Rebecca's letter requesting input from Village residents.

I have asked the primary school teachers to email me with their ideas for this term on how their classes could connect with the wonderful wisdom of the Residents and enjoy their company more often.

I've had quite a few opportunities come up which I wonder if you might be able to share with the Residents Committee for wider communication among the Villa residents and hopefully more connections can come:

- *"Perhaps something for the Art Club or art appreciators- The Art Department has mentioned that the Preps do a postcard series at the end of August. Libby Derham (our Primary School Art Teacher) said in the past some residents have come to the class and talked about what picture they would like to receive on a postcard and why. Libby mentioned one gentleman was in the Navy, so he wanted a battleship, another lady liked flowers because she had a lovely garden, so she wanted a flower. Then the Preps could draw the picture using various artistic methods in a postcard style and then they'd like to deliver them across to the Residents. Or they could post them. But giving them personally would be nicer, I think.*

So, would some residents be interested in coming over sometime around the end of August to speak with a class about a postcard picture? The more Residents the merrier! I can meet them in the Main admin to sign in and then I can take them to the classroom and make the introductions if that would help.

- *The College is planning a sustainability garden. The project is in its infancy and is expected to develop over time. Year 6 Teacher Jamie Simmonds is my contact for this project which aims to involve building a whimsical, cottage style sustainable garden with a pond, windmills, garden beds, an outdoor classroom and kitchen etc. The project has potential to be an outdoor sensory learning space designed to enhance well-being and also allow students a quiet space to gather their thoughts, pray, and the like.*

So, if the Village has any Residents with architect / designer skills or gardening ideas who don't mind volunteering some assistance, we would love to get them on board too. No need for physical work- our facilities team will do all that.

- We have different groups that our students participate in which are designed to follow their interests and develop those in practical ways to encourage service. Year 6 teacher Jamie Simmonds has also asked if there are any retired Scientists (any field), doctors, vets, researchers etc, his 'ignite group' would welcome a visit. The Resident would just need a background in any Scientific field and be able to talk for about 15 minutes in one of our sessions on a Friday afternoon.*

Also, we are still very interested in having Residents come in for regular reading / helper groups in the classroom (Prep to Year 3). Our literacy and numeracy coach would be happy to run a little training session to help Residents know a bit more about our program to help their sessions be fun and educational all around. If anyone would like to uptake these ongoing opportunities as well then please let me know and I can pop their name on the list and arrange with our literacy coach for a meet and greet training session.

Many thanks for all of your help!"

The RAC Secretary is to reply to Rebecca stating that the new Social Sub-committee will be encouraged to liaise with Rebecca regarding social & performance events. All other participation is up to the residents. Secretary can send notices to the residents and can be the go-between if residents are interested in becoming involved.

re 6.3 The Social Sub-committee will conduct a Fathers' Day Raffle. Moved John Davies 2nd Desolie Gleeson 'that up to \$200 be spent on prizes for the Fathers' Day Raffle to be run by the social sub-committee and to be drawn at the 15th Anniversary Party on 30th August'. Carried.

Moved Denise Hattenfels, 2nd Sue Day 'that the inward correspondence be accepted'. Carried.

7. Treasurers' Report: Sue Day.

Pat A Pooch Day was an extremely successful event. The Secretary is to write a letter of appreciation to Barry Trollope owner of Stirling the wonderful standard poodle who delighted residents with his tricks.

A question was asked re the item of a cost of \$160 to the Sunshine Coast Council, Sue explained that it was for the Form 11 required for the patio roofing.

Moved Sue Day, 2nd Denise Hattenfels 'that the Treasurers Report be accepted'. Carried.

8. Sub-Committee Reports:

8.1 Bar Report. Joint Bar Manager Wayne Collard gave a brief verbal report. Bob and Sharon Jack are joint Bar Managers with Wayne. Wayne handles the financial side of things. Sharon uses excel spread sheets to do the monthly stock-take and the ordering systems are working well. Sharon is very experienced with excel.

The Honesty Fridge continues to have its ups & downs but generally works out in the end.

Residents who require the Bar open for a function need to give the Bar Managers 2 weeks' notice if possible, so that Bar staff can be rostered accordingly.

8.2 Social Sub-committee. The new Social Sub-committee and Kitchen Co-ordinators have met with Jan Corlett, Sue Day and Karen Wright. They have a number of ideas for forthcoming events starting with the Fathers' Day Raffle see item 6.3 above.

9. General Business:

9.1 Anniversary Party. Discussed with Village Manager [item 4]. Karen Wright has secured Jonathan Anstock as entertainer for the evening. He will focus on 60's and 70's music. Karen to ask him to invoice the RAC & give us his banking details.

9.2 For Residents convenience Jan Corlett will put the new Kitchen Co-ordinators contact details in the Country Club Courier.

9.3 It was agreed that Residents' Association News will be sent to residents on the email contact list, paper copies to those not on the list. Sue Day will approach Jan Lambert with the proposal that she edits the Residents' Association Newsletter. Secretary Karen Wright is reaching out to as many residents as possible to add to the email list. To date there are nearly 200 residents on the list.

9.4 Commemorations Advisory Panel. The Committee unanimously agreed that Jan Corlett would be the convenor of this panel.

9.5 QGM & AGM debrief. The committee agreed the meetings went well and that sending out an email reminder was a good idea as more than 100 residents were in attendance.

From now on the Secretary will send QGM and AGM reminders to residents the day before the meetings.

The Committee agreed that at the conclusion of forthcoming QGM's the Bar will open after the meeting with all drinks being \$2.

10. Date and time of next committee meeting:

Friday 13th September 2019 in the Private Dining Room at 9am.

There being no further business the Chair closed the meeting at 10:55am.

Signed

Date

Chair