

AVEO PEREGIAN SPRINGS COUNTRY CLUB RESIDENTS' ASSOCIATION.
Minutes of Committee meeting held on Friday 12th July 2019, 9am in the PDR.

1. Attendance and Apologies:

Committee Chair, Jan Corlett; Treasurer, Sue Day; Secretary, Karen Wright; Committee Members, Denise Hattenfels, Desolie Gleeson, John Davies and Wayne Collard. Also present, Assistant Village Manager, Ailyn Lewis.

2. Confirmation of Previous Minutes:

Moved John Davies seconded Sue Day 'that the minutes of the previous meeting are a true and accurate record'. Passed unanimously.

3. Business Arising from The Previous Minutes:

- 3.1 Update on Village Budgets.
- 3.2 Update on Defibrillator.
- 3.3 Update on Hearing Loop for the Manor.
- 3.4 Update on Manor Soundproofing.

Items 3.1-3.4 were dealt with in section 4 under Assistant Village Managers' Report. See below.

3.5 Update on **Patio Roof Covering**. John Davies reported that the relevant inspection certificates had been located and we are waiting for them to be issued. Once released the works will proceed.

3.6 Update on **Residents' Kitchen Coordinator**. We have received a letter from resident Sheila Hooper offering volunteer as a kitchen coordinator. See correspondence item 6.3.

3.7 **New Residents Welcome Lunches**. Sue Day reported that the Lunch held on 4th July was well attended and was a great success. The table setting, decor and the food was all very well done. Everyone had a great time with new neighbours getting to know each other and lots of lively chatter. Sue Day presented the following guidelines for future New Resident Lunches which will be planned on an as required basis.

Open Table Lunches for New residents—Guidelines 6th July 2019

- It is now an RAC responsibility to organise the welcomes.
- Ailyn will advise Sue of New Residents.
- Dates will be approximately quarterly, depending on numbers.
- Hosts will liaise with chef, sales & management re dates.
- Chef needs one weeks' notice of numbers to attend.
- Rostered Committee Members will give an invitation to the new residents personally.
- All Committee Members are to be involved, rotating as below.
- Committee Members are to attend via the roster, at least two committee members are needed at each lunch.
- Committee Members will be checked for availability by Sue.
- New Residents attending will have their lunches paid for by the Residents' Association.
- RAC members who attend the lunches are to pay for lunch to the Treasurer in cash.
- Treasurer is to advise chef to issue invoice to RAC for all lunches.

Roster for Hosting Open Table Lunches for New Residents.

Date:

John Davies and Desolie Gleeson.....	4th July 2019
Wayne Collard and Karen Wright.....	TBA
Denise Hattenfels and Jan Corlett.....	TBA
Sue Day and John Davies.....	TBA
Desolie Gleeson and Wayne Collard.....	TBA

Karen Wright and Jan Corlett.....TBA
Denise Hattenfels and Sue Day.....TBA
Desolie Gleeson and John Davies.....TBA

3.8 Pat A Pooch Day. Jan Corlett reported to the meeting that the event will be held on Tuesday 23rd August on the village green at the rear of The Manor. Details will be in the AVEO newsletter and the Country Club Courier.

3.9 Coffee Shop Proposal. Jan Corlett reported that this initiative has been put on the back burner for the moment.

4. Assistant Village Managers Report: Ailyn Lewis.

Assistant Village Manager Report on behalf of Village Manager, on annual leave.

- Village Budgets still progressing at this point in time, Nole will update on his return
- Defibrillator – 19/7/2019 demonstration to CM – https://www.teammed.com.au/shop/medical_equipment/defibrillation/defibrillators/zoll_aed_plus_fully_automatic_defibrillator/
- Hearing Loop Tech – awaiting on quote- Tech has been on site last week approx. 8th June.
- Manor Soundproofing – awaiting CRF budget approval.

5. Outward Correspondence:

5.1 18/06/19 Reply to Noel Giles email

5.2 29/06/19 email thank you to Tewantin/Noosa Lions club for \$300 donation for craft group.

Moved Sue Day, seconded Desolie Gleeson ‘that the outward correspondence be endorsed’ carried unanimously.

6. Inward Correspondence:

6.1 Letter from John Hooper, offering to work as a Social coordinator.

6.2 Letter from Denny Birang confirming that together with Trevor Payne and John Hooper they would like to work as Social Coordinators for the Village.

6.3 Letter from Sheila Hooper offering to be a Residents’ Kitchen Coordinator.

6.4 20/06/19 Letter from Steve Hill with comments on the New Residents’ Handbook.

6.5 24/06/19 Letter from Mike Jordan.

6.51 Copy of letter to village manager from Mike Jordan.

6.6 Letter from Sandra Ferber re two matters of concern; namely the state of the smoker’s area behind the Manor and the increase in dog droppings around the Village.

6.7 09/07/19 Letter from Hilary Warburton regarding a new Library Coordinator.

6.8 09/07/19 Annual Liquor License Fee renewal notice.

Items 6.1-6.3 noted and filed.

Item 6.4, Secretary to reply thanking Steve Hill for his comments and advising him that there is an update plan.

Item 6.5 Noted and filed.

Item 6.6 Chair Jan Corlett will follow up with Nole Beardwood the Village Manager on the issue of the poor condition of the smokers’ area. Regarding the issue of dog droppings, she will ensure an item about this appears in the AVEO Newsletter and the Country Club Courier.

Moved Sue Day seconded Jan Corlett' that the Treasurers Report be accepted'. carried unanimously.

8. Sub-committee Reports:

Acting Bar Manager Wayne Collard, presented a brief update on the Bar. Tuesday trading has been a little slow citing last Tuesday [9th July] when less than a dozen residents patronised the Bar. Denny Birang has successfully completed his training and is now on the Manor Bar roster.

9. General Business:

9.1 **AVEO 15th Anniversary Party.** The date has been set at **Friday 30th August, 5:30-8:30pm.**

It will be dress up affair with dress suggested to be **Cocktail/Formal.**

AVEO is providing drinks and refreshments and will print invitations

It was noted that the date set is traditionally a BBQ night, which will be deferred.

As the RAC had been intending to organize a "Christmas in Winter" function it was decided that the RAC would organize entertainment for the evening.

Moved Karen Wright, seconded Wayne Collard 'that up to \$500 be approved for the hire of entertainment'. Carried unanimously.

9.2 **Quarterly General Meeting and Annual General Meeting 30th July.** Plans are in place, and the secretary is to distribute nomination forms & notice of meetings. Jackie Stewart has kindly agreed to be the Returning Officer, assisted by Judy Wrigley and Peter Wright. There was general agreement that should any positions be put to a vote, candidates would have an opportunity to speak to the residents present at the meeting prior to voting. It was also generally agreed that the order of the candidates on the voting paper would be subject to a draw.

9.3 Sue Day reported that the Finance Sub-committee had discussed a proposal to increase **Springs Restaurant Prices.** The Springs Restaurant prices had not been increased for approximately 8years. In order for the Chef to maintain the high standards of meals a modest increase in prices would be necessary. A discussion regarding the proposal was held and a unanimous decision was made.

Moved Sue Day seconded Jan Corlett 'that the proposed new price list for Springs Restaurant be accepted 'Carried unanimously.

The following are the new prices for the Springs Restaurant.

Springs Restaurant Price List.

Morning Tea [cake of the Day] + Cappuccino	\$5.00
Lunch [Monday - Saturday]	\$12.50
Sunday Roast	\$15.00
Dessert	\$4.00
Sandwiches	\$5.00
Salad plate	\$6.00
Soup	\$4.50
Light Dinner and Dessert [soup not included]	\$10.00

**10. Date and time of next Residents' Committee Meeting:
Friday 9th August, 9am in Private Dining Room.**