

AVEO PEREGIAN SPRINGS COUNTRY CLUB RESIDENTS' ASSOCIATION

MINUTES OF COMMITTEE MEETING HELD 12th APRIL 2019.

Chair, Jan Corlett opened the meeting at 9am in The Manor.

1. **Attendance:** Chair, Jan Corlett; Treasurer, Sue Day; Committee Members; Denise Hattenfels; Desolie Gleeson; John Davies; Wayne Collard & Secretary, Karen Wright. Apologies received from Village Manager Nole Beardwood & Assistant Manager Ailyn Lewis.
2. **Confirmation of Previous minutes:** Moved Sue Day & 2nd John Davies 'that the minutes of the previous meeting are a true & accurate account'. Carried unanimously.

3. Business arriving from the previous minutes:

3.1 Update on New Residents Welcomes. See Managers Report below.

3.2 New Resident Lunches. See Managers Report, also General Business item 9.5.

3.3 New Residents Handbook. Sue Day reported that the Handbook will be produced in-house. All existing Villas & apartments as well as new occupants will receive a copy. The Residents' Association Committee will help to collate & bind the handbooks.

3.4 ANZAC Day plans. Karen Wright reported that the plans were going well & we had received good support from St Andrews School & Legacy. We will need people to help with rearranging furniture on the day but we are confident that, true to form, Residents will be willing to help on the day.

Moved Sue Day 2nd John Davies 'that the Residents' Association Committee purchase a wreath up to the value of approximately \$140 on behalf of all Residents of the village'. Carried unanimously.

3.5 Response from Hairdresser to our query re price increases. The Committee agreed that the Village Manager should handle the issue.

3.6 Partial funding of social Sub-committee outing planned for June. Chair, Jan Corlett suggested that partial funding of the coach hire be considered by the Residents' Committee. Moved Sue Day 2nd John Davies 'that Residents using the coach for the outing in June each pay \$5 towards the hire & that the Residents Association Committee subsidises the balance of the cost'. Carried unanimously.

3.7 New Bar Managers. The Committee expressed their appreciation to Wayne Collard & John Weeden who have stepped up to take on the roles of joint Bar Managers.

4. Village Managers Report: Nole Beardwood.

Update on New Resident Lunches (3.2)

- - Next resident Welcome lunch planned for Wednesday 17th April @ 12pm. Sue Day has been actively seeking new residents to participate (thanks Sue!) at this stage we have 5 new residents + Sue / Karen and Aveo representatives. Thanks again to Sue for taking ownership of the new resident lunch process.

- - Next new Resident Afternoon tea is to be held between 3pm to 5pm on Tuesday 23rd April. Invites to be sent to Sue / Jan & Karen – please advise if any other RAC members wish to attend (email NB).
 - **Village Manager – New Items:**
 - - Budget process has commenced – first draft budget meeting has been held with finance team and NB with changes / apportionment corrections etc. being identified. Finance will send first draft budget copy shortly and NB will arrange for meeting with sub finance committee – date TBC.
 - - Upcoming Federal election – Aveo has offered opportunity to both parliamentary members (incumbent & candidate) to attend a morning and afternoon tea to address the residents with an open Q&A forum in regards to the electorate and policies etc. At this stage response has been received from Labor candidate – Julie McGlone accepting. RAC to advise approval and suggested dates.
 - - Hairdresser pricing – NB to present copy of Audra (Village Hairdresser pricing) + external salon pricing sheet (Twisted Sister Maroochydore) as attached for RAC to review and advise.
- Kind Regards,
Nole Beardwood Community Manager

4.1 The Residents Association Committee is happy for AVEO to organise an opportunity for election candidates to visit & speed to residents. The dates & times to be set by AVEO.

5. Outward Correspondence:

- 5.1 11/03/19. Ailyn Lewis re Skip Bin Order.
- 5.2 11/03/19. Anne Marshall, re request for purchase of Nespresso Machine, not approved.
- 5.3 11/03/19. Bill Rooke, re approval to purchase Australian Flag pull-up banner.
- 5.4 11/03/19. Cheryl Hodges, Secretary of Body Corporate, seeking approval to install suitable protection over alfresco dining areas of The Manor.
- 5.5 11/03/19. Noel Giles, from chair Jan Corlett re explanation of ownership of Bar & Dining Room glasses.

- 5.6 12/03/19. Letter to Residents Association Committee re motion to rescind motion put to March meeting to close the Honesty Bar.
- 5.7 13/03/19. Brian Iselin, informing him that his letter will be discussed at the April meeting.
- 5.8 13/03/19. Noel Giles, re the decision to close the Honesty Bar & matters concerning glasses.
- 5.9 14/03/19. Diane Giles, re outcomes of Social Sub-committee Funding applications.
- 5.10 15/03/19. Gerhard Sliwa, accepting his generous offer to pay for new cabinetry for the snooker area.
- 5.11 22/03/19. to Noel Giles from Chair Jan Corlett re clarification of ownership of glasses.
- 5.12 22/03/19. To Residents re the resignation of Bar Manager Noel Giles.

Moved John Davies 2nd Sue Day 'that the outward correspondence be accepted'. Carried unanimously.

6. Inward Correspondence:

- 6.1 06/03/19. Brian Iselin. Commenting on the February meeting minutes regarding Anzac Day. Secretary Karen Wright is to reply that after consideration the Committee is happy that the Service has been organised according to accepted practice taking into account what it considers to be best for the majority of residents and the increasing frailty of some of our residents.
- 6.2 07/03/19. Audra Kearney. re her response to the Residents Association Committee queries regarding price increases. Noted & filed. Village Manager Nole Beardwood is attending to this matter.
- 6.3 14/03/19. From Noel Beardwood, a piece from The Peregian Springs State School which appears in their newsletter, noting their appreciation of the AVEO Peregian Springs Country Clubs' generous donation for refundable bottles in the Containers for Change Programme.
- 6.4. 18/04/19. Brenda Langmaid, re the case for the purchase of a defibrillator. Secretary to reply thanking her for bringing this to our attention, the Committee believes that this is a matter for the Village Manager together with advice from the Doctor.
- 6.5 19/03/19. Communications between Noel Giles, Chair Jan Corlett & Treasurer Sue Day. All by email, noted & filed.
- 6.6 10/04/19. Noel Giles. re minutes of the February meeting & his resignation. Noted & filed.
- 6.7 20/04/19. Brian Iselin. re email from secretary Karen Wright. [see 5.7 above].
- 6.8 02/04/19. Cheryl Ford. re a complaint to the council from a neighbouring resident. Secretary Karen Wright to write to the Village manager Nole Beardwood raising concerns raised by Cheryl's regarding her health & noting that there are historical issues documented by the Body Corporate.. Secretary also to write to Village manager indicating that the Residents Committee is aware of historical issues & the Committee would be prepared to hold a special meeting with him to discuss these matters.
- 6.9 08/04/19. Diane Giles & Bronwyn West. re resignations from Kitchen Co-ordinator roles effective July 1st. Secretary Karen Wright to respond with letters of many thanks.
- 6.10 08/04/19. Diane Giles, Social Sub-committee Coordinator. Informing the Residents Committee of her decision not to re nominate for the position at this years' AGM. Secretary Karen Wright to respond with letter of many thanks.

Moved Sue Day 2nd. Denise Hattenfels 'that the inward correspondence be accepted'. Carried unanimously.

7.1 A special Residents' Association Committee meeting was held on Monday 25th March at 9:30am in The Manor. The meeting was called to appoint joint Bar Managers John Weeden & Wayne Collard signatories to the Associations' imprest account.

PEREGIAN SPRINGS COUNTRY CLUB RESIDENTS' ASSOCIATION.

Minutes of Special Committee Meeting 9:30am Monday 25th March 2019 in Gracemere Manor.

1. **Attendance.** Chair Jan Corlett, Treasurer Sue Day, Secretary: Karen Wright, Committee Members: Wayne Collard, Desolie Gleeson.
2. **Apologies.** Denise Hattenfels and John Davies.
3. **The purpose of the meeting is to move the following:**

'that Bar Sub-Committee Joint Managers, John Weeden and Wayne Collard are to be signatories on the imprest account & that they are to be issued with eftpos cards to operate the imprest account no. 1002 8197. And that former signatory Noel Giles is to be removed from operating the imprest account'.

Moved: Suzanne Day.

Seconded: Karen Wright.

It is to be noted that Committee members Denise Hattenfels & John Davies both agreed to the motion via email correspondence.

Passed: Unanimously.
Meeting closed at 9:35am.

Signed:

Chair:

Treasurer:

Date:

8. Sub Committee Reports:

8.1 Social Sub-committee Report from Diane Giles.

St Patricks Day celebrations were held on March 15th in conjunction with the normal Friday night happy hour. Committee were pleased with the number of patrons who enjoyed a good selection of cheese, crackers, cold meats and other nibbles.

Country and Western night eventually went ahead – third time lucky on Saturday March 30th but were very disappointed with lack of attendees, but those who did attend had an enjoyable night.

Mother's Day raffle is on display near doorway into Theatre, there will also be a plant as a prize which will be on display day before drawing winners. Tickets are \$2.00 each or 3 for \$5.00 and will be drawn at Happy Hour on Friday 10th May.

8.2 Bar Managers Report from John Weedon.

Bar Manager's Report for April RAC Meeting.

Wayne and I have taken over joint managership of the Bar.

Tom Shaw has resigned as Bar-person, Kerry Jewell is away on holidays till mid- May and Keith Van Rangelrooy has taken leave so we all will be doing extra shifts during April.

We had a Bar Meeting on Saturday 9th March to discuss the new bar arrangements and adjust the roster for the next few months.

During March there were several functions in the Bar:-

St Patrick's Day was celebrated at Happy Hour on Friday 15th. More Guinness than usual was consumed on that day.

On Friday 29th the Aveo Circus came to town from 2pm till 4pm for Aveo Rocks and with vouchers given out to residents and visitors resulted in \$357 worth of "Free" drinks being consumer.

On Saturday 30th, the Happy Hour and end of month BBQ (postponed from the previous night) was held as a Country & Western Night. Unfortunately, both were poorly attended (Happy Hour 30 and BBQ 14) no doubt due to the proximity of Aveo Rocks and the inclement weather.

On Thursday 4th April drinks were provided in the Private Dining Room for family and friends following the funeral of Lois Walker.

The Honesty Bar seems to be working well now and there was no deficit for the month of March.

Generally speaking, Tuesday nights are poorly attended but Friday is reasonable with up to 60 people attending.

John Weeden (Bar Manager)

9. General Business:

9.1 Quarterly general Meeting. The QGM will be held at 2pm on Tuesday 30th April and will run into an earlier than usual Happy Hour. Agenda to be distributed to residents no later than 2 weeks prior. Residents association committee Members will be manning the sign-in desks.

Sue day is hopeful that the Residents Handbook will be ready in time for the QGM to present to the residents.

John Davies will make sure microphones are ready & in working order.

Secretary to source latest Residents list.

9.2 Chair Jan Corlett has completed the 'Social Sub-committee Terms of Reference'.

9.3 Karen Wright raised her concerns about motorists' restricted visibility approaching the Manor roundabout from the Gracemere Boulevard approach. It is very difficult for motorists to see Residents walking on the road around the roundabout. She suggested removing the

tall shrubs & tree to give clear vision. Also, maybe a sign indicating the footpath adjacent to the letterboxes.

Moved Karen Wright 2nd Wayne Collard 'that the Secretary write to the Village Manager Nole Beardwood regarding motorists lack of visibility approaching the Manor roundabout'. Carried unanimously.

9.4. Karen Wright raised a concern from a Resident that resident representatives need to be actively involved with Budget discussions.

If a Resident has any questions regarding the operation of the Sub-finance Committee &/or the Budget they can contact a member of the Finance Sub-committee.

The Sub Finance Committee members are: Nole Beardwood, Sue Day, John Weeden, Jan Corlett, Jackie Stewart, John Davies, Cheryl Hodges. Member Sue Day stated that efforts are being made to produce the Budget on time and she would like to present the up to date figures at the QGM.

There being no further business:

The meeting was closed at 11:20am by Chair, Jan Corlett.

The next meeting of the Residents Association Committee will be held on Friday 10th May at 9am in the Manor.

Please make sure all correspondence is placed in the RAC letter box at least 3 full days prior to this date.