

# PEREGIAN SPRINGS COUNTRY CLUB RESIDENTS' ASSOCIATION

## MINUTES OF COMMITTEE MEETING FRIDAY 9<sup>TH</sup> NOVEMBER 2018 at 9AM IN GRACEMERE MANOR

Meeting opened at 8.55am

1. Attendance and Apologies:  
George West, Chair: Jan Corlett, Secretary: Sue Day, Treasurer  
Denise Hattenfels, Desolie Gleeson, Wayne Collard, John Davies, Committee  
members.  
Nole Beardwood, CM  
Apologies: Ailyn Lewis, CAM
2. Confirmation of the Minutes of the previous meeting:  
Moved: John Davies, Seconded: Desolie Gleeson
3. Business arising from the previous meeting:
  - 3.1 Update on Contacting Carers After Hours: CM
  - 3.2 Update on Pool Leak: CM
  - 3.3 Update on Purchase of Outdoor Furniture: CM
  - 3.4 Update on Community Garden Project: CM
  - 3.5 Update on Gym Survey: CM
  - 3.6 Update on Bus Volunteers: GW
  - 3.7 Update on "Gladys": JD
  - 3.8 Update on Notice of Departures in the CC Courier: GW

Items 3.1 - 3.5 See the CM's Report

Item 3.6 George reported that Rebecca, the Editor of Peregian Springs News, would be coming to the Village to take a photo of the village bus and some residents to add to the article regarding the request for volunteer drivers from the wider community.

Item 3.7 John presented a list of the volunteers and the schedule for "Gladys". George will put a notice in the CC Courier regarding "Gladys's" schedule.
4. The Community Manager's Report: Nole Beardwood

# Resident Association Committee – Managers

## Report

9<sup>th</sup> November 2018

- **Maintenance Requests – John**
  - 67 Maintenance requests lodged
  - Weekly Task List in place

- ***Snooker Lighting & request for cabinet to be installed***
  - Resident request Snooker Cabinet (on behalf of Gerhard Silwa - 115) first quote @ \$3,790 + GST from Bain Kitchens and Shop Fittings.
  - Gerhard has been unable to source alternate quote (same issue as VM) – resident has spoken with Greg from Bain Kitchens and is revising initial quote.
  - VM will meet with resident once finalised – resident is looking to make substantial donation towards completion of works and asking RAC / Aveo to cover remainder.
  - VM to discuss at next RAC meeting.
- ***Contacting Carers – After Hours (3.1)***
  - VM can advise afterhours phone has been installed at reception
  - Procedure now in place that after reception hours – residents / families / visitors can pick up phone at reception (small grey and black phone that will be placed out after hours) press the green talk button and this will automatically connect with carer on site after hours.
- ***Pool Heating & leak issue (3.2)***
  - Update on heating quotes = VM will postpone obtaining quotes until next winter as summer has begun.
  - Pool Leak - VM has met with Richard from Leak wise in regards to leak within swimming pool. Richard has tested all the pool equipment and internal outlets within the pool and found no leak evident. Issue was with overflow valve and has been rectified. VM is monitoring and no further leak is evident.
- ***Outdoor Furniture – Bowling Patio + External Dining Areas (3.3)***
  - As per previous RAC meeting, VM has received a revised quote from Kudos Outdoor Furniture @ \$6,996 + GST to provide new furniture for external dining areas and bench style seating for bowling green tiled area.
  - VM has received an alternate quote from Daydream Leisure furniture @ \$7,200 including GST

- VM has safety review with Aveo OHS officer on Monday 12<sup>th</sup> to support need for replacement due to several issues of chairs breaking of late – VM to update next RAC meeting.
- **Community Garden Project Update (3.4)**
  - Information and request for interest from residents has been requested through the newsletter.
  - VM will monitor interest and if warranted will meet with Alli and work towards next step in process including initial site visits.
  - Alli has spoken with land owner who is still keen on progressing.
- **Gymnasium Update (3.5)**
  - VM to present collation of feedback to RAC for comment based on summary of resident suggestions throughout October.
- **Project Pink**
  - Village Manager and team would like to again thank all residents in regards to supporting our (Aveo's) annual charity – Project Pink throughout October. I can confirm that a \$2,000 neat was raised by the village and a total heading towards \$25,000 was raised by the region (Aveo villages North Queensland) – as this is matched \$ for \$ by Aveo – a neat \$50k from our region alone – thanks and well done by all.
- **Village Manager – New Items:**
  - Resident Referral Letter / Program – VM to request for feedback / questions from RAC?
  - Leave – VM to advise leave period underway for administration team:
    - Ailyn away returning Monday 19<sup>th</sup> November
    - Alli will be away 16<sup>th</sup> November to 7<sup>th</sup> December, returning Monday 10<sup>th</sup> December
    - VM will be away 24<sup>th</sup> December to 6<sup>th</sup> January, returning Monday 7<sup>th</sup> January 2019.
  - Water usage / Dam discussion
    - VM to present discussion / proposal of Dam for future proofing irrigation for village and common area gardens.

John Davies enquired about the Manor lift and NBN. The CM responded that the lift is the responsibility of the BCC regarding breakdown etc, but the ongoing servicing of the lift is under the GSF.

The CM left the meeting at 9.40am

5. Community Assistant Manager's Report ( See above)

6. Outward Correspondence:

- 6.1 Bill Rooke, 30/9/18, re Remembrance and Anzac Day Programmes
- 6.2 Bob Jack, 19/10/18, re Volunteer Bus Drivers

Moved acceptance: Denise Hattenfels, Seconded: Jan Corlett

7. Inward Correspondence:

- 7.1 Mick Wallace, 11/10/18, re Noosa Concert Band Performance
- 7.2 Bill Rooke, 15/10/18, re Remembrance and Anzac Day Programmes
- 7.3 John Weedon, 23/10/18, re Trophies for the Bowlers Group
- 7.4 Noel Giles, 24/10/18, re Refundable Drink Containers – Manor Bar
- 7.5 Steve Hill, 4/11/18, re Raising funds for RAC via Environbank Station
- 7.6 George West, 5/11/18, re Volunteer bus Drivers

Item 7.1. Noted and Filed

Item 7.2 See 6.1 – Noted and Filed

7.3 Moved: John Davies. Seconded: Denise Hattenfels, Passed unanimously.  
Sue to notify John Weedon.

7.4 After discussion it was agreed that as the scheme was very new and would entail an extra amount of work to wait a few months and see how the scheme works in operation. A letter to this effect be sent to the Bar Manager. Action: Jan Corlett

7.5 See above. A letter to be sent advising of the decision. Action: Jan Corlett

7.6 Noted and Filed

Move acceptance : John Davies, seconded Desolie Gleeson, Passed unanimously.

8. Treasurer's Report: Sue Day

The Treasurer reported that as of the 1<sup>st</sup> November she was now using electronic banking which was proving extremely efficient and time saving.

She reported that in the figures a sum of \$200.00 was being held on behalf of the Knitters Group, which was a donation from the Coolum Lions Club. This would be passed to the group in cash when it was required.

Residents Association Report for October											
Date	Chq	Detail	Main	Imprest	Bar	Social	Sundry	Bar	Bar	Library	Petty
	No		Account	Account	Takings	Comm		Expenses	Supplies		Cash
		Balance C/F		<u>\$2,090.28</u>							
		<b>DEPOSITS</b>									
10.10.18		Bar Takings	\$1,109.70		\$1,109.70						
17.10.18		Bar Takings	\$560.90		\$560.90						
23.10.18		Bar Takings	\$1,033.00		\$1,033.00						
01.11.18		Bar Takings	\$858.60		\$858.60						
01.11.18		Donation Portofino	\$250.00				\$250.00				
		<b>Total Receipts</b>	<b>\$3,812.20</b>		<b>\$3,562.20</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
		<b>PAYMENTS</b>									
03.10.18	390	A Vandenhurk Bingo Req	\$197.66				\$197.66				
09.10.18	391	2 Superior Skip Bins	\$680.00				\$680.00				
10.10.18	392	Imprest A/c	\$713.39	\$713.39							
04.10.18		Dan Murphys		-\$637.99					\$637.99		
04.10.18		Coles		-\$75.40					\$75.40		
12.10.18	393	1 Superior Skip Bin	\$340.00				\$340.00				
13.10.18	394	Denise Hattenfels Nibbles	\$195.44			\$195.44					
23.10.18	395	Imprest A/c	\$1,134.25	\$1,134.25							
22.10.18		Dan Murphys		-\$1,059.25					\$1,059.25		
22.10.18		Coles		-\$75.00					\$75.00		
24.10.18	396	Noosa Concert Band	\$150.00				\$150.00				
30.10.18	397	Bronwyn West	\$305.28			\$305.28					
01.11.18	398	Leisure Furniture	\$3,176.00				\$3,176.00				
		<b>Total Payments</b>	<b>\$6,892.02</b>	<b>\$2,090.28</b>		<b>\$500.72</b>	<b>\$4,543.66</b>	<b>\$0.00</b>	<b>\$1,847.64</b>	<b>\$0.00</b>	<b>\$0.00</b>



See report for QGM October.

Denise reported that the Social Committee was disappointed that numbers were down for Melbourne Cup. However, everyone had a great time, and the Bar did very well!

The next event would be the Xmas party on the 7<sup>th</sup> December, and planning for this was progressing nicely.

9.2 Bar Sub-Committee Report: Bar Manager, Noel Giles

See report for QGM October.

10. Other Reports

John, on behalf of the Manor residents, reported that the staff were extremely happy with Management and this had carried over to all the residents in the Manor.

11. General Business

11.1 Donation to the "Project Pink" Project

A discussion ensued regarding supporting a "Blue" project aiding the male population in the future. Wayne will investigate this in the New Year.

However, it was agreed unanimously to donate \$500.00 on behalf of the residents, to the AVEO chosen charity, which is the McGrath Foundation. AVEO will match this amount.

Sue to speak to the CM regarding payment.

11.2 New Project for the RAC: GW

All Committee members were asked to think about what is needed to further enhance the environment for residents, and to come to the next meeting with some ideas.

Action: All RAC

11.3 Change to the Constitution: GW

With the agreement at the QGM Item 8.1 needs to be amended.

Item 8.1 which states that QGM's are to be held in March, June, September and December, to the QGMs are to be held in July, October, January and April.

Action: Jan Corlett

11.4 Report from Chairs Lunch at Newstead: GW

George reported that the new AVEO community was very swish, but as it was 15 stories high it might be a problem for some people with an aversion to heights!

Mark Eagleston reported to the meeting what a high standard of catering we had at Peregian Springs, thanks to our Chef Ann.

George congratulated Mark on his recruitment strategy as Peregian Springs Village was absolutely delighted with our new Community Manager, Nole Beardwood.

George also wished it to be known that the AVEO Accounts Dept was ineffective and inefficient as the budget was delayed as the Accounts Manager was on holiday!

There being no further business the Chair closed the meeting at 10.50am

Date of next meeting: Friday December 14<sup>th</sup> at 9am in the Manor.

Signed:  
Chair of RAC

Date