

# PEREGIAN SPRINGS COUNTRY CLUB RESIDENTS' ASSOCIATION

## MINUTES OF COMMITTEE MEETING FRIDAY 9<sup>th</sup> FEBRUARY 2018 AT 9AM IN GRACEMERE MANOR

Meeting opened at 9.05am

The Chair, George West, welcomed Mark Eagleston, the new Aveo North Queensland Territory Operations Manager, to the meeting.

Mark Eagleston discussed his role and presented the outcome of the last resident satisfaction survey which he will present to all residents in the near future. He remained in the Village for the day. He answered questions from the committee and said he would remain for Happy Hour in order to meet residents.

George West thanked Mark Eagleston for his attendance. He left the meeting at 9.45 when the Committee meeting proper commenced.

1. Attendance and Apologies:

George West, Chair: Jan Corlett, Secretary:  
Ray Larke, Sue Day, Wayne Collard, Committee members.  
Sharon Bateman, CBM,  
Ailyn Lewis, CAM  
Apologies: Desolie Gleeson, John Davies

2. Confirmation of the Minutes of the previous meeting:

Moved Ray Larke. Seconded Sue Day

3. Business arising from the previous meeting:

- 3.1 Update on Commercial Clean of BBQs: Jan Corlett
- 3.2 Update on Birds Under the Sail: All RAC
- 3.3 Update on Notice Board: George West
- 3.4 Update on Security: George West/CBM
- 3.5 Update on Concrete Path: CBM
- 3.6 Update on Concrete Extension to Outdoor Area: George West

Item 3.1 Jan Corlett reported that the BBQs would be cleaned on 14<sup>th</sup> February by OvenGleam, and Ailyn Lewis kindly volunteered to pay over the cheque as the Chairman and Secretary would not be available and the Treasurer is sick.

Item 3.2 John Chester (maintenance) has been monitoring the bird droppings. It was agreed that if the birds were prevented from alighting on the spans then they would just move down to the backs of the chairs and make even more mess. Any further action would be held in abeyance.

Item 3.3 The notice board is in storage and will be put up in the near future

Item 3.4 See CBM Report.

Item 3.5 See CBM Report.

Item 3.6 The concrete will be pumped on to the site of the slab extension, so the time and inconvenience will be vastly reduced. The grass will be removed and used elsewhere in the Village. Ray Larke will follow up.

#### 4 Community Business Manager's Report

4.1 Security: The CBM reported that the exit doors would now be locked at 5pm and the only entry and exit would be through the front door. High definition CCTV would be reinstalled at the front door, pool/bar area and the rear of the Manor but until then a Security Guard would be on the Manor premises. These actions are the result of several break-ins with the thieves stealing money and alcohol from the Manor Bar. The Police were informed and are monitoring the situation.

4.2 Budgets: The CBM informed that she would be attending the funds variance meeting at Head Office in Brisbane on Wednesday. She reported that all the funds were healthy and noted the letter regarding the procurements from the BBC and RAC.

4.3 PINK Event in July: The CBM noted that there would be a SUPER function in July to raise money for breast cancer research, instead of several smaller events as in 2017. She will be asking for assistance from the RAC and the Social Sub- Committee.

4.4 Concrete Paths: The CBM will be approaching the concreter to repair the paths at the back of the manor when he pours the concrete for the outdoor extension.

4.5 The CBM thanked the Committee for all their support. She also thanked her Team at Aveo Peregian Springs for enabling her to focus on her function as CBM. The CBM stated that they were the very best team that she had ever worked with. The Chair fully concurred with this sentiment on behalf of the Committee and the residents.

4.6 The CBM had received a complaint from a Manor resident regarding the noise from the gardeners' equipment. This has been investigated with SCC and the equipment is totally compliant with SCC Standards regarding noise. A letter to be sent to the CBM from the RAC giving her our full support regarding the issue.

Action: Jan Corlett

#### 4.6 Community Assistant Manager's Report:

The CAM thanked the RAC for their continuing support. She also requested that residents be reminded to fill out and return the complaints form that is issued with the AVEO newsletter each month.

The CBM and CAM left the meeting at 10.30am.

5. Outward Correspondence:

- 5.1 Noel Giles, 11/12/17, re Manor Bar Replacement Fridge
- 5.2 Tom Shaw, 11/12/17, re Funding for Australia Day Celebration
- 5.3 Jackie Stewart/George West, 11/12/17, re Procurement of Maintenance Services  
Moved acceptance, Sue Day, Seconded, Wayne Collard

7. Inward Correspondence:

- 7.1 Frank Tamburro, 8/1/18. Re Procurement of Maintenance Services
- 7.2 Noel Giles, 14/1/18, Re Review of Current Manor Bar Prices.
- 7.3 Bronwyn West, 19/1/18, Re Resignation as Kitchen Co-ordinator.
- 7.4 Cheryl Ford, 8/2/18, Re Noise of Leaf Blowing from St Andrew's College

Item 7.1 See Item 5.3, noted and filed.

Item 7.2 The increases were agreed by the RAC except for Baileys and Single Malt whisky, which are to be increased in alignment with the other beverages. The price increases taking effect from 1<sup>st</sup> March 2018. A letter to be sent to the Bar Manager to this effect. Action: Jan Corlett

Item 7.3 The RAC were sorry to receive Bronwyn West's resignation and thanked her for all her hard work in setting up the kitchen and co-ordinating the kitchen activities. Di Giles has volunteered to take over the role and was thanked by the Committee. Letters to be sent to Bronwyn West and Di Giles accordingly. Action: Jan Corlett

Item 7.4 After discussion it was agreed that a letter be sent to the Principal regarding the noise and requesting whether the leaf blowing could be done later in the morning and asking for his suggestions of how the issue could be resolved. Action: Jan Corlett

8.1 Treasurer's Report: Desolie Gleeson

There was no report as the Treasurer is unwell. The Committee wished her a speedy recovery.

9. Sub-Committee Reports

9.1 Social Sub-Committee Report: George West

George West reported that the feedback on the Australia Day function was extremely positive with 113 residents attending this successful event. He thanked all the Social Committee for their sterling efforts with especial thanks to Luke McCabe and the Manor Chef Ann. There are still some invoices to be submitted which will appear in the next month's report. George West noted that it is evident that as the numbers attending these functions increase that it will be no longer possible to be catered for by volunteers, and other alternatives need to be explored.

Future functions include a Trivia Night on Friday March 2<sup>nd</sup>, a themed Dinner Night of "Melodies from the War Years" with entertainment scheduled for the 15th April.

Other possibilities being researched are a journey on the Red Rattler, and a visit to a restaurant or brewery.

## 9.2 Bar Sub-Committee Report: Noel Giles

A report was not received.

## 10. Other Reports

### 10.1 Manor Report: John Davies

1. New security measures in the Village and the Manor are working well as there have been no more external doors left unlocked overnight in the Manor.
2. Manor residents should be aware that after 9pm T.V.'s and other noise should be turned down to a level that doesn't interfere with other residents, as quoted in their PID.
3. There has been a problem with a gentleman in the Manor wandering around at all times of the day or night and entering other resident's units, some of the ladies are quite concerned. Sharon has been notified and is working on this problem.

## 11. General Business

### 11.1 March QGM: George West

The date was fixed for Tuesday March 27<sup>th</sup> 2018 At 2.00 PM.

### 11.2 AGM/QGM: George West

It is proposed that this be moved from September to July, so as not to be so close to the BCC AGM and the presentation of the audited funds for the previous fiscal year, also held during September.

### 11.3 Profit from the Australia Day Function: Sue Day

See Item 9.1

### 11.4 Cost of Printing of Country Club Courier: Sue Day

George West reported that Management were now printing the "Courier" and that the costs are included in the two General Services Funds GSF 30 and GSF 50.

### 11.5 Why is the Book club run by Trish Kelly allowed to suggest what people watch on TV/Media as this is not in keeping with a Book club? : Sue Day

This was deemed a matter for Book Club members and did not concern the RAC.

There being no further business the Chair closed the meeting at 11.15am

Date of next meeting: Friday March 16<sup>th</sup> 2018 at 9am in the Manor.

Signed:  
Chair of RAC

Date