

PEREGIAN SPRINGS COUNTRY CLUB RESIDENTS' ASSOCIATION

MINUTES OF COMMITTEE MEETING FRIDAY 10TH NOVEMBER 2017 AT 9AM IN GRACEMERE MANOR

Meeting opened at 8.59am

1. Attendance and Apologies:

George West, Chair: Desolie Gleeson, Treasurer, Jan Corlett, Secretary:
Ray Larke, Sue Day, John Davies, Wayne Collard, Committee members.
Sharon Batemen, CBM,
Ailyn Lewis, CAM
No apologies

2. Confirmation of the Minutes of the previous meeting:

Moved Ray Larke, Seconded Sue Day

3. Business arising from the previous meeting:

3.1 Update on Telstra Antenna: CBM

3.2 Update on Bin Collection: CBM

3.3 Update on Cleaning the Outdoor Furniture: CBM

3.4 Update on Bar Issues: George West

3.5 Update on Skip Bins: George West

Items 3.1, 3.2 refer to CBM Report; Item 3.3 has already been actioned and is now in John's (Maintenance) Schedule.

3.4 All Bar servers must have RSA Certification which the Chairman will refer to in his article in the Country Club Courier as well as noting that the Bar Manager has received two more volunteers to assist at the bar, and ideally would like one more.

3.5 The skip bins were full to overflowing, so after discussion it was decided to order three bins in April to ascertain whether this would alleviate the situation.

3 Community Business Manager's Report

4.1 Small cell 4G tower is up and running, and has made a tremendous improvement to mobile reception.

4.2 Pool opening hours. The pool is open from 6am to 9pm so residents are asked to be mindful of the noise of the gate slamming when entering and leaving the pool. The gate to the pool has been faced with corrugated plastic in order to comply with Council regulations and it is now heavy. The noise early morning and later in the evening is disturbing to Manor residents who are in the apartments near the pool gate, and pool goers are asked to be respectful of their neighbours.

4.4 New icemaker. The purchase of an icemaker has been approved which will be installed at the corner of the kitchen area. The icemaker will produce 36

litres of ice at a time, and will be available to the Bar as well as the kitchen. This will save the bar approximately \$750.00 per annum on purchasing ice.

4.5 Dining Select and Use of Private Dining Room (PDR). To clarify the misinformation regarding private parties in the PDR, it is only when providing your own food that your own plates and napkins must be supplied. When ordering from Dining Select then plates etc are provided. The Chairman noted that small plates are available from the Residents' Kitchen, so if required then residents should liaise with the Kitchen Co-ordinator.

4.6 The Melbourne Cup event was very successful, but as a result of the "bun fight" to collect sweep winnings a new system will be put in place for next year's event.

4.7 The recent Sales Function was also very successful and the next one will be a "Rock n Roll and Rose" with the Radio Station 91.4 here for the duration of the event, from 2 – 5pm. The Bar will also be open for those patrons who wish to imbibe a different drink. Ray Larke will confirm the arrangements with the Bar Manager, Noel Giles.

5 Community Assistant Manager's Report:

5.1 The cleaning of the air-conditioning filters had to be postponed as John (Maintenance) had to be pulled away for more urgent tasks. However, if any resident is concerned then please contact the office.

Wayne Collard requested that the suppressor on the hedger be checked as it interfered with his TV reception.

Sue Day noted that the gate to the bin collection are at the junction of Beachgrass was fixed within 24hours of it being put in the Maintenance Book.

Wayne Collard asked that residents should ensure that if going away for a holiday etc from the Village that they make sure that they fill in their details in the M.I.A. Book (Missing in Action) at reception.

The CBM and CAM left the meeting at 9.45am.

6 Outward Correspondence:

6.1 CAM, 16/10/17, re Skip Bins

6.2 CBM, 17/10/17, re Cleaning Outdoor Furniture

Moved acceptance, Ray Larke, Seconded, Desolie Gleeson

7. Inward Correspondence:

7.1 Steve Hill, 28/10/17, re BBQ Cleaning Rosters

7.2 Noel Giles, 30/10/17, re Manor Bar Cash Register Replacement

Item 7.1 After much discussion it was agreed that all the BBQs be commercially cleaned twice a year, as was the schedule prior to the Manor renovations. Previously the cost was approximately \$400.00 each time.

Moved: Jan Corlett, Seconded Desolie Gleeson, passed unanimously.

Action: Jan Corlett

Item 7.2 After discussion it was noted that a new cash register would be invaluable for stock control, and for managing sums when money was placed behind the Bar for Functions. This would ensure that the Bar could be run as efficiently and as easily as possible, as it is from Bar profits that the Residents' Association derives its' funds.

Moved: John Davies, Seconded: Wayne Collard, passed unanimously.

The second request for a new Bar Fridge was approved in principle however the RAC requires more details such as where it would fit into the bar area, and costings and preferred option. The Bar Manager to be asked to provide further information.

Action: Jan Corlett

8.1 Treasurer's Report: Desolie Gleeson

be donated to the PA Cancer Charity. The Chair will ask the Bar Manager, Noel, to open the Bar when the concert finishes. Action: George West

Wednesday 13th December will be the Christmas lunch with Band 45 providing live music. The cost for the function is \$25.00 per head. Tom Shaw put in a request for money to support the function, including the band, table decorations etc. and raffle prizes. It was agreed that a sum of up to \$2000.00 be allocated.

Moved: John Davies; Seconded: Jan Corlett, passed unanimously

9.2 Bar Sub-Committee Report: John Weedon

During October the Bar takings were \$3,374 (with a further \$397 still to be paid by Aveo Marketing). Tuesday Happy Hour averaged 39 patrons and Friday 52. The largest attendance was 78 on Friday 27th for the end of month BBQ and 19 family members attended for Sue and John Weedens' 80th birthday. The outside "beer garden" new furniture has arrived and is proving very popular but with the warmer weather and recent rain the mosquitoes are making their presence felt.

Since the Coin-in-the-slot soft drink machine has been taken away we have been supplying soft drink cans in the Honesty Fridge in the dining room.

The recently introduced Coopers Pale Ale and XXXX Bitter are proving popular and a rose wine has also been introduced.

10. Other Reports

10.1 Manor Report: John Davies

Noise.

John reported the issue of noise from the Pool gate has been addressed by Management, and residents were requested to be mindful of others when entering and leaving the Pool area.

A Manor resident had reported that bottles had been thrown in the Bar recycling bin early in the morning. Again, residents need to be respectful of others.

Manor residents were asked to be aware of the loudness of their TVs which can disturb neighbouring residents.

11. General Business

11.1 Birds Under the Sail: All RAC

Apparently, there is a commercial product available which is designated for the purpose of discouraging birds roosting in inappropriate places. More information will be sought. Action: John Davies

11.2 BBQ Cleaning Roster: Sue Day

There are gaps in the cleaning roster so the Chair will ask for more volunteers via the Country Club Courier. Eight more volunteers are needed, who can be either male or female, in order that cleaning the BBQs is only once per year. Sue Day will be the contact for volunteers. Sue Day and Wayne Collard will co-ordinate the purchase of appropriate cleaning supplies. Action: George West, Sue Day, Wayne Collard

11.3 Committee Members Specific Tasks: George West

It was agreed by Committee members that the present system worked extremely well and there was not any need to allocate specific duties.

11.4 Notice Board: George West

It was agreed that the current RAC/BBC Notice board was inadequate as many general notices were put up leading to a confused mess. A General Notice board was required for the use of residents. The Chair agreed to follow up this request.

Action: George West

11.5 Major Project for the Year: All RAC

After much discussion it was agreed that an extension to the concrete outdoor area outside of the Bar would provide much needed extra space. Ray Larke and Sue Day volunteered to ascertain the size of the area required obtain quotes. At this stage any concrete extension would be depend upon costs. Action: Ray Larke, Sue Day

John Davies noted that the paint was lifting in one area. He will notify the CBM.

Action: John Davies

11.6 December 2017 QGM: Jan Corlett

It was agreed that the December QGM be held on Friday 15th December at 2pm. The Agenda will be distributed on Friday 1st December.

11.7 Proposal to change the AGM from September to July: George West

This will be put on General Business at the March QGM

11.8 Request for Trophy Money for bowls Group: John Weedon

It was agreed that the sum of \$200.00 be made available, as in the past, for Bowls trophies. Moved: Ray Larke, Seconded: George West

11.9 Proposal for Free Fun Event for Ladies: Sue Day

This event will be a Beauty Master Class on Skin Care and Makeup taking approximately an hour and a half, to be held on Tuesday 5th December at 2.30pm in the Manor. Sue Day was asked to liaise with Tom Shaw of the Social Committee regarding this event to ensure there aren't any clashes. Sue Day will co-ordinate the event.

Action: Sue Day

11.10 Side gate to Yarran Road

The RAC wish to thank Bob Jack for his excellent work in relocating the gate and paving the entry area. His expertise and efforts are greatly appreciated by all residents. A letter of thanks to be sent. Action: Jan Corlett

There being no further business the Chair closed the meeting at 11.07am

Signed:

Date

Chair of RAC