

# PEREGIAN SPRINGS COUNTRY CLUB RESIDENTS' ASSOCIATION

## MINUTES OF COMMITTEE MEETING FRIDAY 12<sup>TH</sup> MAY 2017 AT 9AM IN GRACEMERE MANOR

Meeting opened at 9.05am

1. Attendance and Apologies:

George West, Chair: Desolie Gleeson, Treasurer, Jan Corlett, Secretary:  
Ray Larke, Steve Hill, Sue Day, Committee members.  
Apologies: John Davies, CAM

2. Confirmation of the Minutes of the previous meeting:

All correct

Moved Ray Larke, seconded Steve Hill

3. Business arising from the previous meeting:

3.1 Update on NBM-Tunstall issue: CBM

3.2 Update on Bi-fold Doors: CBM

3.3 Update on Village Bus: CBM

3.4 Update on Start of the Car Park: CBM

3.5 Update on Painting of the Patio Area: CBM

3.6 Folding Wooden Tables: George West

3.7 Table-top Microphone Stand: George West

Items 3.1 – 3.5 refer to CBM Report

3.6 The heavy wooden folding tables belong to the Residents' Association. It was decided to retain these for emergencies.

3.7 Trevor Davis purchased the table top microphone stand which was used successfully at the ANZAC Day Service. The invoice has not yet been received. To be chased up by the Treasurer. Action: Desolie Gleeson

The CBM joined the meeting at 9.10am

4. Community Business Manager's Report

- AVEO Connect is encouraging residents to change to the NBN network. At the moment there is no guarantee the Tunstall will work, so Telstra is considering placing two antennas in the Tower. 165 new Tunstall units will be installed which will have individual antenna, which will also boost the mobile phone signal, and guarantee enough network to work on a SIM card (like a mobile phone.) The new units will start rolling out on 29/5/17, which will take one week.

In the mean-time the CBM will hold a presentation on AVEO Connect for all residents. It must be stressed that AVEO Connect has nothing to do with the resident's Internet provider. Connection of the Tunstall unit will be voluntary.

If residents are unable to complete their forms assistance will be given by staff.

- The construction by Hall of the new car park will begin on 15/5/17.
- The new Village bus will be delivered on 10<sup>th</sup> June.
- The quote received from Stencil Crete needs amending to be the same size and colour grey as the pavers, and not include the existing paving.

- The CBM has been asked to obtain another quote other than Midsons for the installation of the bi-fold doors. Paul Hennessy (now a preferred supplier) will quote on removing the pillar (which is not load bearing) between the existing doors and installing the bi-fold doors.
- Budget meeting with the Finance Sub-committee is scheduled for Monday 15/5/17. It needs some “tweaking” but is looking very positive to date. The Budget should be available to all residents by 19/5/17.

Ray Larke asked when Lot 3 will be finished. The CBM responded it was due to be handed over 30/7/17, but this would not affect the Budget.

Sue Day enquired about the side gate into Yarran Road which was a health and safety hazard. The VBM replied that the matter would be dealt with at the earliest opportunity.

George West raised the issue of the drainage from the sail over the outdoor area. The CBM assured the RAC that Eastern Plumbing would be dealing with the matter.

Desolie Gleeson raised the issue of the super-ceded furniture still being in situ. The CBM stated that it was to be collected as soon as possible by the Women’s Refuge in Nambour.

#### 5 Community Assistant Manager’s Report:

In the absence of the CAM there were no additional issues for the CBM to report on.

The CBM left the meeting at 9.45am.

#### 6 Outward Correspondence:

Moved to accept the Outward Correspondence: Jan Corlett, seconded Ray Larke.

#### 7. Inward Correspondence:

- 7.1 Karen Wright, 30/4/17, re Letter of Thanks
- 7.2 Arnold Vandenhurk, 7/5/17, re Bingo Supplies
- 7.3 BCC, 7/5/17, re The Ord’s Tunstall Unit

7.1 The RAC is unable to make a commitment so far ahead as there may well be a different committee to consider having another Fashion Parade. The RAC appreciate the hard work of Karen Wright and her helpers. A letter to be sent to Karen Wright to this effect.

Action: Jan Corlett

7.2 Noted. The Treasurer has explained to Arnold Vandenhurk the correct procedure to be followed when requesting funds from the RAC.

7.3 It is AVEO’s responsibility to provide an emergency alarm. A letter to be sent to the Ords outlining the future installation of the new units which should resolve their difficulties.

Action: Jan Corlett

Moved to accept Inward Correspondence: Desolie Gleeson, seconded Ray Larke

#### 8. Treasurer’s Report

Residents Association Report for Apr. 2017									
Date	Cheque No	Detail	Main Account	Imprest Account	Bar Takings	Social Committee	Sundry	Bar Supplies	Bar Expenses
		Balance carried forward	\$18,214.61	\$1,966.38					
<b>DEPOSITS</b>									
12.04.17		Bar Takings	\$895.00		\$895.00				
19.04.17		Bar Takings	\$428.00		\$428.00				
25.04.17		Bar Takings	\$790.45		\$790.45				
28.04.17		Portofino Aust. Pty Ltd	\$200.00				\$200.00		
30.04.17		Bar Takings	\$693.15		\$693.15				
30.04.17		N Giles Change	\$5.80				\$5.80		
30.04.17		K Wright Change	\$0.25				\$0.25		
		<b>Total receipts Apr. 2017</b>	<b>\$3,012.65</b>	<b>\$1,966.38</b>	<b>\$2,806.60</b>	<b>\$0.00</b>	<b>\$206.05</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Payments-</b>									
03.04.17	266	Carol's Gift Baskets	\$180.00			\$180.00			
06.04.17	267	Imprest Account	\$435.55						
12.04.17	268	Imprest Account	\$631.80	\$631.80				\$631.80	
		Dan Murphys		-\$525.80					
		Coles		-\$106.00					
	269	Cater Care(St Patricks Day)	\$99.00			\$99.00			
19.04.17	270	Cash Cheque	\$344.45						
19.04.17		Top up P/Cash					\$181.45		
		K. Wright (Gifts Models)					\$100.00		
		N. Giles (paper Newsletter)					\$63.00		
20.4.17		Coles		-\$98.10				\$98.10	
	271	Superior Skip Bins	\$680.00				\$680.00		
21.04.17	272	G. West (folding tables)	\$294.00				\$294.00		
24.04.17		Dan Murphys		-\$561.40				\$561.40	
		<b>Total paymentsApr. 2017</b>	<b>\$2,664.80</b>	<b>\$1,306.88</b>		<b>\$279.00</b>	<b>\$1,318.45</b>	<b>\$1,291.30</b>	
<b>Cash Book Balance F/ward</b>			\$18,214.61		<b>Bank Reconciliation to end of Apr. 2017</b>				
<b>Plus Receipts</b>			<b>\$3,012.65</b>		Bank Balance		\$18,661.46		
			\$21,227.26		Plus O/s Deposit				
<b>Less Expenditure</b>			<b>\$2,664.80</b>						
<b>Cash Bal. at end Apr. 2017</b>			<b>\$18,562.46</b>		Less U/P Chqs		\$99.00		
							<b>Cash available at end of Apr.2017</b>	<b>\$18,562.46</b>	
<b>Bar report at end of Apr.</b>									
Bar Takings			\$2,806.60		<b>ASSETS</b>				
Opening Stock			\$3,534.08		Bank		\$18,661.46		
Plus Purchases			\$1,291.30		Imprest AC		\$1,306.88		
Less Closing Stock			\$3,099.05		SC Float		\$166.05		
Cost of Sales			\$1,726.33		Bar Float		\$250.00		
Gross Profit & Percent			\$1,080.27		Petty Cash		\$43.50		
					Bar Stock		\$3,099.05		
					<b>Total</b>		<b>\$20,427.89</b>		

Motion to accept Treasurer's Report: moved, Desolie Gleeson, seconded Jan Corlett. Passed unanimously

9. Sub-Committee Reports

9.1 Social Sub-Committee Report: Ray Larke

Ray Larke reported that 40 residents enjoyed their lunch at Secrets on the Lake. Ray Larke is intending to organise a Gala Dinner towards the end of June, depending upon the pricing.

George West informed the RAC that he had written an article for the Residents' Newsletter asking for an individual or a group of residents to take on the role of Social Organisers as Ray Larke will be resigning from his position in June. Volunteers will be called for from the floor at the QGM. If anyone is interested please would they contact the Secretary prior to the QGM.

## 9.2 Bar Sub-Committee Report: John Weedon

1. As you know the bar is normally open on Tuesday and Friday evenings and can be open at other times by arrangement – e.g. Wednesday night for Snooker, Thursday and Sunday after bowls.

2. During April the Bar takings were \$2,806 and Tuesday Happy Hour averaged 34 patrons and Friday 61. The outside “beer garden” is very popular; with some patrons staying on even after the bar has closed at 6pm.

3. During April there was only one function; Roger White's 80<sup>th</sup> Birthday on 7th when 67 attended. The end of month BBQ was attended by 68. With Good Friday in this month there were limited days for trading.

4. Since the Coin-in-the-slot soft drink machine has been taken away we have been supplying soft drink cans in the Honesty Fridge in the dining room.

5. The “beer of the month” was Becks, but Tooheys Extra Dry is very popular. Petroni is the beer for May.

6. I would like to thank our volunteer bar staff (Ron Heather, Noel Giles, Sharon Jack, Tom Shaw, Keith Van Rangelrooy, Mick Wallace and Wayne Collard) for giving up their time to attend on a roster basis.

## 10. Other Reports

### 10.1 Commemorations & Activities: Steve Hill

#### Commemorations:

ANZAC Day ceremony at The Manor was well attended by residents, families, neighbor's (120+) and splendidly supported by the Principal and Senior Students from St Andrews' College; their fresh “Commemoration Reflections” were much appreciated with Rana's trumpet renditions of ‘Last Post’ and ‘Reveille’ faultless in performance. Padre Ian Dredge led the assembly in prayer. The legendary ANZACs were not ‘forgotten’ this Day.

#### Activities:

Since RAC's last meeting (18Apr17): 18Apr17 RAC Meeting: 21Apr17 Skips x 2 delivered; 25Apr17 ANZAC Day Service at The Manor; 26Apr17 Portofino Fashion Parade (styles for every woman, shoes, accessories on sale); 28Apr17 EOM BBQ;

1May17 Labour Day public holiday; 2/3May Wash down maintenance by Higgins Co. - Links Cove, Sea Oak Drive; 12May17 RAC Meeting; 14May17 Mothers' Day;

Activities as diarized in Monthly Activity Calendar have continued with participation by the regular members. Aquarobics classes finished 28Apr17 and will resume again come Spring when our pool water temperature is more 'welcoming'.

#### 10.2 Bowls Report: Tom Shaw

This report will now appear in the Residents' newsletter.

#### 10.3 Manor Report: John Davis

The new regime for meal provisioning to Manor residents has completed the first week of introduction. Some teething problems have surfaced because of the need to have food delivered from Brisbane initially. As our home grown production of meals progresses over the coming weeks, we feel confident that the quality of food will continue to improve. Most notable is the improvement in the quality of fresh fruit being supplied. We suspect the delivery of breakfast items will see some changes as the procedure improves.

The delay in delivery of the new bus is out of Aveo's control. They have been advised that the new bus has cleared customs and has left the quayside, it is now expected to be delivered early in June.

Annual budget preparation and completion for 19<sup>th</sup> of May perusal, is on schedule and Manor residents should be confident that their concerns about equitable sharing of all communal costs will be accounted for

Matters arising from the reports.

10.1 A letter of thanks be written to the Principal thanking him for the contribution made by the College and the Senior Students. Action: Jan Corlett

10.2 As noted above

10.3 Given his past experience Steve Hill will liaise with John Davies regarding meal provisioning for the Manor residents. Action: Steve Hill & John Davies

### 11. General Business

#### 11.1 New Outdoor Furniture Working Group: Desolie Gleeson

The Group, after discussion, discounted white PVC, cane, and timber furniture as they would need too much maintenance. The group has researched various configurations of tables with seating for approximately 50 people. It was decided that a good quality powder coated aluminium and glass top tables and mesh type chairs would be the most suitable for the purpose. Quotes would be obtained from the two preferred outlets, Get Outside and Daydream Leisure, for similar tables and chairs. It is estimated that the cost will be approximately \$7,000.00. The full committee will view a table and chair prior to any decision being made.

The Working Group were thanked for the amount of effort put in to the project in such a short space of time.

## 11.2 QGM Planning: All RAC Members

The date of the QGM was fixed for Tuesday 20<sup>th</sup> June at 2pm. A call for volunteers from the floor to organise Social Activities would be made at the meeting. George West will give a Funds finance report at the meeting.

Terry Gleeson to be asked to be scrutineer once again. Action: Jan Corlett

## 11.3 Frequency of Meetings: George West

After discussion, it was agreed that the RAC would maintain the monthly frequency of their Meeting.

## 11.4 Finance Sub-Committee Report: George West

This item was discussed under the CBM's Report (Agenda Item 4)

Date of next Meeting: \_\_\_\_\_ Friday 9<sup>th</sup> June 2017, at 9am in Gracemere Manor. The Chair closed the meeting at 11.10 AM.

Chair \_\_\_\_\_

Date \_\_\_\_\_