

PEREGIAN SPRINGS COUNTRY CLUB RESIDENTS' ASSOCIATION

MINUTES OF COMMITTEE MEETING TUESDAY 18TH APRIL 2017 AT 9AM IN GRACEMERE MANOR

Meeting opened at 9.00am

1. Attendance and Apologies:

George West, Chair: Desolie Gleeson, Treasurer, Jan Corlett, Secretary:
John Davies, Steve Hill, Sue Day, Committee members.

Apologies: Ray Larke

The Chair welcomed Sue Day to the Committee and thanked her for her acceptance of the position.

2. Confirmation of the Minutes of the previous meeting:

All correct

Moved John Davies, seconded Desolie Gleeson

Confirmation of the Minutes of the two Special Meetings:

All correct.

Moved John Davies, seconded Steve Hill

3. Business arising from the previous meeting:

This item deferred until the CBM joins the meeting

4.1 Village Assistant Manager's Report

- Scope of works discussed with John Chester (Maintenance)
- There is a backup battery switch behind each Tunstall which should ensure that the main telephone land line will continue to operate when the Tunstall is engaged. The CAM will put this information in the next Village Newsletter. There is a problem with moving to NBN and Telstra is investigating.
Sue Day reported that she had switched via Optus and had not experienced any problems.
Steve Hill reported that at a community meeting with Ted O'Brien, the Federal Member of Parliament, the switchover to the NBN is due September 2018. Customers need to put in a request to move to the NBN 1 week prior before the cut-off date. It was suggested that customers wait as long as possible as hopefully by then all the problems would be resolved. The CAM asked that the Office be informed when residents were switching over.
- Bi-fold (Private Dining Room). These will be forthcoming.
- Notices for Stage 9 – Higgins. The villa wash downs and/or painting will commence 24/4/17.
- John Chester completed all bleeding on hot water systems in village
- John Chester completed air conditioning filter clean in village

The CBM joined the meeting at 9.15am.

4. Community Business Manager's Report

- Bus information – The bus has been ordered! There is a 4 week lead time so the bus should arrive by 10/5/17.
- The current bus will be leaving on 21/4/17, and we will be using the Lindsay Gardens bus on Tuesdays and Thursdays until our new bus arrives.
- Car parks (Start date again). Arnold Vandenhurk has written a letter of support to the Council, but we are still waiting Council approval.
- NBN, antennas, new emergency call units. The Government will replace the Tunstalls gratis once the NBN is rolled out. Aveo Peregian Springs will be the trial for the NBN as it is the only retirement village with network problems. Aveo Connect, Telstra, Tunstall and the Government are working together to resolve the issue.
- Painting of Concrete outside of Bar, currently looked at patio paint and I am now obtaining a quote for stencil Crete
- Budgets: Budgets are set by the scheme operator. Changes to the budgets splits are not a matter which are up for discussion.
- Letter boxes. Requests from residents who wished to have their letter boxes relocated have been approved.
- Art cupboard has been relocated, I will put up 6 picture hooks in the room. An Art Piece of the Month to be displayed on an Art Circle easel in the General Area.

John Davies asked that sums be “locked in” to the spreadsheet. The CBM explained that sums cannot be “locked in”, and she strives to be fair and equitable in the charges. Residents will have the opportunity to question the allocations when the budget is presented.

George West raised the following matters arising from the previous meeting.

The bifold doors to the Bar area – still waiting, but would be installed in due course.
The carpet tiles by the doors would also be replaced in due course.
The old furniture and gym equipment would be removed by the end of the week.
The bowls storage area/old gym area had been tidied.

The CBM and CAM left the meeting at 9.57am.

5. Outward Correspondence:

The Secretary apologised for not including copies of the outward correspondence in the papers, and for omitting John Davies's letter from the “bundle”. These were an oversight.

5. Outward Correspondence:

- 5.1 Sandra Ferber, 13/3/17, re Stereo System for Manor
- 5.2 Trish Kelly, 13/3/17, re New Urn for Residents' kitchen
- 5.3 Steve Hill, 13/3/17, re Anzac Day Commemoration
- 5.4 Sue Day, 29/3/17, re RAC Vacancy

5.5 CAM,13/3/17, re Ordering Skips

6. Inward Correspondence:

- 6.1 BJ Hampton, 21/3/17, re Completion of Art/Craft room
- 6.2 Steve Hill, 24/3/17, re Paint for Plinth
- 6.3 Ron Marshall, 30/3/17, re Relocation of Letter Boxes
- 6.4 Sue Day, 31/3/17, re Acceptance of Vacancy on RAC
- 6.5 Ray Larke, 1/4/17, re Purchase of Portable Tables
- 6.6 Noel Giles,12/4/17, re Financial Support for new Residents' Newsletter
- 6.7 John Davies, 17/3/17, Equitable Sharing of Electricity Costs

6.1 A letter to be sent to BJ Hampton noting that 6 hooks would be put up in the Multi-Purpose Room to display art works, and an Art Work of the Month be displayed on an Art Circle easel in the General Area. The old furniture and gym equipment would be removed at the end of the week, and the art cupboard has been relocated to the sliding door cupboard in the vicinity. Action: Jan Corlett

6.2 Noted and filed.

6.3 Noted and filed.

6.4 Noted and filed.

6.5 The Committee agreed to the purchase less the delivery charge as the tables would be collected. Moved Jan Corlett, seconded John Davies, unanimous agreement. A letter to be sent to Ray Larke informing him of the outcome. Action: Jan Corlett

George West to ascertain of the CBM the ownership of the old wooden tables so they can be disposed of. Action: George West

6.6 The Committee was unanimous in its support of the new Residents' Newsletter and agreed to the funding of \$63.00 for the printer paper. A letter to be sent to Noel Giles Action: Jan Corlett

6.7 This was dealt with under the CBM's report as the matter is a decision of the Scheme Operator.

Acceptance of Inward Correspondence: Moved John Davies, seconded Steve Hill

7. Treasurer's Report: Desolie Gleeson

Date	Cheque No	Detail	Main Account	Imprest Account	Bar Takings	Social Committee	Sundry	Bar Supplier	Library	Petty Cash	Knitters Group
		Balance carried forward	\$17,799.02	\$1,968.88							
DEPOSITS											
08.03.17		Bar Takings	\$619.50		\$619.50						
13.03.17		Donation from Lions	\$500.00								\$500.00
15.03.17		Bar Takings	\$558.00		\$558.00						
22.03.17		Donation Nnoosa Chorale	\$200.00				\$200.00				
22.03.17		Bar Takings	\$1,197.00		\$1,197.00						
29.03.17		Bar Takings	\$593.30		\$593.30						
Total receipts Mar. 2017			\$3,667.80	\$1,968.88	\$2,967.80	\$0.00	\$200.00	\$0.00	\$0.00		\$500.00
Payments-											
03.03.17	259	Materials, Memorial Stone	\$360.30				\$360.30				
06.03.17	260	Hilary Warburton Library	\$180.70						\$180.70		
08.03.17	261	Imprest Account	\$621.11	\$621.11				\$821.11			
		Dan Murphy's		-\$640.13							
		Coles		-\$80.98							
13.03.17	262	B. West New Um Kitchen	\$84.95				\$84.95				
13.03.17	263	Imprest Account	\$844.79	\$844.79				\$844.79			
		Dan Murphy's		-\$488.54							
15.03.17		B. West (Anzac Day)	\$12.50				\$12.50				
15.03.17		B. West (St Patrick's Day)	\$33.95			\$33.95					
		Dan Murphy's		-\$203.95							
21.03.17		Yexor Davis (Batteries)	\$13.00				\$13.00				
		Coles		-\$91.30							
22.03.17	264	Imprest Account	\$1,268.43	\$1,268.43				\$1,268.43			
		Dan Murphy's		-\$373.53							
		Dan Murphy's		-\$772.80							
		Coles		-\$122.10							
28.03.17	265	B. West T/Cloth Fabric	\$169.88				\$169.88				
29.03.17		Dan Murphy's		-\$435.55				\$435.55			
Total payments Mar. 2017			\$3,389.61	\$1,130.83		\$33.95	\$640.63	\$3,169.88	\$180.70		
Cash Book Balance F/ward			\$17,799.02								
Plus Receipts			\$3,667.80				\$17,817.21				
			\$21,466.82								
Less Expenditure			\$3,389.61								
Cash Bal. at end Mar. 2017			\$17,817.21								
							Bank Reconciliation to end of Mar. 2017				
							Bank Balance		\$17,817.21		
							Plus O/S Deposits				
							Less U/P Cheqs				
							Cash available at end of Mar.2017		\$17,817.21		
Bar report at end of Mar.											
Sales March			\$2,967.80								
Opening Stock			\$2,615.92								
Plus Purchases			\$3,169.88								
Less Closing Stock			\$3,534.08								
Cost of Sales			\$2,451.72								
Gross Profit & Percent			\$516.08		17%						
ASSETS											
Bank							\$17,817.21				
Imprest AC				\$1,530.83							
IC Float				\$166.05							
Bar Float				\$250.00							
Petty Cash				\$187.50							
Bar Stock				\$3,534.08							
Total				\$23,485.67							

Motion to accept Treasurer's Report: moved, Desolie Gleeson, seconded Jan Corlett. Passed unanimously

8. Sub-Committees Reports:

8.2 Bar Sub-Committee: John Weedon, Bar Manager

1. As you know the bar is normally open on Tuesday and Friday evenings and can be open at other times by arrangement – eg. Wednesday night for Snooker, Thursday and Sunday after bowls.
2. During March the Bar takings were \$3,851 and Tuesday Happy Hour averaged 34 patrons and Friday 59. The outside “beer garden” is very popular; with some patrons staying on even after the bar has closed at 6pm.
3. During March there were two functions; Fish and Chips on St Patrick’s Day when 70 attended and end of month BBQ with 70.
4. Since the Coin-in-the-slot soft drink machine has been taken away we have been supplying soft drink cans in the Honesty Fridge in the dining room.
5. The “beer of the month” was Becks, but Tooheys Extra Dry is very popular.
6. I would like to thank our volunteer bar staff (Ron Heather, Noel Giles, Sharon Jack, Tom Shaw, Keith Van Rangelrooy and Mick Wallace) for giving up their time to attend on a roster basis.

8.2 Manor Report: John Davies

Apologies for the late report.

Because of personal and office staff holidays I have been unable to obtain an update about Manor activities.

Due to there being, as yet, no bi-monthly meeting of Manor residents, the matter of notifying Manor residents on the proper useage of the resident’s kitchen and BBQ areas has not been completed.

There are concerns that the honour book system of recording the taking of coffee and cakes at morning tea time by non-manor village residents and guests is not being honoured.

Also concerns that some village residents in general are not recording purchases of beer and/or wine from the resident’s refrigerator.

If the letter submitted to this committee under section 2.2 and 2.3 of the objectives of our constitution, regarding the equitable sharing of communal costs, is not to be accepted and discussed, then this committee should, in all fairness, write to all Manor residents explaining the committee’s reasons.

9. Other Reports

9.1 Bowls Report: Tom Shaw

The bowlers have been lucky over the last month and we have played every Sunday amongst all the wet weather.

The numbers are still good, but on Sunday 2nd April there were only 12 players due to the Sunday horse racing. Other than that hitch, there is still a good turnout, and last week there were 26 players.

On the 20th April we entertain Noosa Domain R.V. bowls team in an Inter Village bowls match. There will be 16 players on each team playing 2X12 end games, with a sausage at half-time. This match has become a tradition with the event being played annually over the last few years.

9.2 Commemorations and Activities Report: Steve Hill

Commemorations:

Arrangements for conduct of ANZAC Day service are virtually complete. Order of Service is with our "printer" BJ. Refreshments post-service are under management of 'Kitchen Supervisor' as at 15Mar17. Students from SAAC have been confirmed in their participation. RSVP from Principal, Rev Chris Ivey due this week. Chairman to confirm laying of PSCC wreath during the Service. We have "GO" in one week's time.

Activities:

Since RAC's last meeting (10March17):

11Mar: AVEO's "Seafood and Soul" Sales event – Yarran Road Site

20Mar: AVEO's film crew- Prad. Shooting for Sales. Village volunteers' participation.

21Mar: RAC QGM/ thence RAC Special Meeting

28Mar: RAC Special Meeting – to fill Committee vacancy

31Mar: EOM BBQ – Manor

2APR: Courbould Park Race Meeting – bus for Village punters

14Apr: Good Friday

17Apr: Easter Monday

18Apr: RAC Meeting

25Apr: ANZAC Day – Service at the Manor 10.00am

George West will lay the wreath on behalf of the Village. Noel Giles will orate the "Ode". Steve Hill to remind the CBM and/or CAM regarding the putting out of chairs for the Service. A flyer to be distributed as soon as possible. Action: Steve Hill

Regular Residents' domestic club activities as diarised in the Peregrin Springs Country Club Monthly Activities calendar have continued with generally, the "interested" members participating. Activities are open to all comers; just ask a participant on how to get involved.

Note: School holidays finish, to start up for Term 2 on Tuesday 18 April 2017.

10. General Business:

10.1 Table Top Microphone Stand: George West:

The Committee agreed the purchase of a suitable microphone stand to the value of approximately \$40.00. George West to liaise with Trevor Davis regarding an appropriate model. Action: George West

Proposed: Jan Corlett, seconded Desolie Gleeson. All unanimous.

10.2 Outdoor furniture for new Outdoor Area: George West

George West proposed that the RAC commit funds to purchase new outdoor furniture for the area under the sail.

After some discussion it was agreed that this would be a suitable project of benefit to all residents.

A small working group under the auspices of Desolie Gleeson, comprising of Sue Day and John Davies, would investigate appropriate furniture, and present their findings to the RAC at a future meeting.

This would be an Agenda Item Under "General Business" until the completion of the project.

Proposed Jan Corlett, seconded John Davies. All unanimous.

Date of next Meeting: Friday 10th March 2017, at 9am in Gracemere Manor. The meeting closed at 11.52am.

Signed:

Chair of RAC